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Sent: Wednesday, March 19, 2003 1:46 PM (GMT)
To: BenzConsort-OC@api.org; BenzConsort-CC@api.org; Benzconsort-TC@api.org;
myron.c.harrison@exxonmobil.com
Subject: BHRC Call Minutes
Attach: Mar 18 03 Call Summary.doc; HESGC 2003.doc

Attached for your review are minutes from yesterday's conference call and the list of HESGC committee members.

Paula P.

Persons Linked to this Committee

NAME	COMPANY	EMAIL
<u>Arthur Lee</u>	ChevronTexaco Corporation	<u>rlas@chevrontexaco.com</u>
<u>Brian Stevens</u>	EnCana Corporation	<u>brian.stevens@encana.com</u>
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<u>Dave Riffe</u>	Occidental Oil and Gas Corporation	<u>dave_riffe@oxy.com</u>
<u>Donna Kraisinger</u>	BP	<u>KraisiDL@bp.com</u>
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<u>Rick Mire</u>	ExxonMobil Corporation	<u>r.a.mire@exxonmobil.com</u>
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<u>Warner Williams</u>	ChevronTexaco	<u>WMWI@chevrontexaco.com</u>

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**BHRC Recruitment Committee Conference Call
18 March 2003**

Participants:

Patsy Clegg, Shell
Patrick Beatty, Chevron Texaco
Lynn Russo, Exxon Mobil
Don Burnett, BP
Shannon Stewart, APCO
Stu Cagen, Shell
Shan Tsai, Shell

Lorraine Twerdok, API
John Wagner, API
Matt Todd, API
Paula Podhasky, API

Agenda Items

Executive Meeting Outcome - Bill Frick

- Dave O'Reilly presented BHRC as a discussion topic; made clear that if shortfall remains BHRC funding will be an action item at the June 19, 2003 Executive Committee meeting
- Discussion was focused and positive; participants were engaged
- Concerns expressed:
 - Consortium needs to have tight fiscal control
 - Consortium needs to prevent mission/scope creep

HESGC Meeting in Los Angeles, CA - Bill Frick

- Bill Frick will give status report on BHRC to HESGC members on Thursday, March 27, 2003; Patrick Beatty will be available via conference call for technical information

Other Issues – All

- Technical Committee needs to put together a 2002 report for Oversight Committee
- Need to resolve whether the consortium will be in a position to invite NGOs to participate at August 2003 Annual Meeting.

18 March 2003

ACTION ITEMS

Owner	Action Item	Due Date	Status
ALL	CONFERENCE CALL THURSDAY, 3/20/ 2003 AT 2:00 PM EST		
All	Follow-up meeting with your company committee members		
Paula	Forward list of Executive Committee member participants	3/20/03	
All	Mark Calendar for next Executive Committee meeting June 19,2003		

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Patrick	Get update on study from Principal investigators in China; forward information to Lorraine		
Lorraine	Put together draft HESGC presentation; circulate to members	COB 3/19/03	
Paula	Circulate HESGC roster		√
All	*Follow-up with NPRA member companies		
All	*Follow-up with offer of more technical information to non-consortia API members present at the 3/18/03 Executive committee meeting		

* Format and content of information to be determined