

The University of Texas
Health Science Center at Houston



SCHOOL OF PUBLIC HEALTH
Occupational Safety & Health
Education Resource Center

P.O. Box 20186
Houston, Texas 77025
(713) 792-7450

24 October 1983

Mr. Bruce Gantner
P. O. Box 1212
Cameron Iron Works
Houston, Texas 77251

12/1/83 12:28

Dear Bruce:

Attached are listings of expenses incurred for three continuing education courses. Itemized expenses and receipts are included. Please note that envelope expenses are based on \$25/500 envelopes. The following is a summary.

Principles of Industrial Hygiene - A Review Series March 7 - May 9	ERC EXPENSES	\$351.79
Health Hazards Associated With Welding August 2-3	ERC EXPENSES	\$562.29
Laboratory Safety and Health October 11	ERC EXPENSES	\$307.70
	ASSE EXPENSES	\$ 25.00
	Eric LeBrocq EXPENSES	\$ 36.00

Reimbursement to the ERC Continuing Education Program for expenses and the agreed one-half of remaining monies should be made in the form of a contribution as follows:

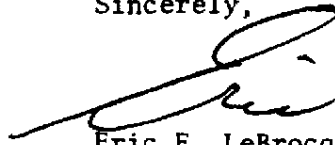
A letter should be sent to Dr. Reuel A. Stallones, Dean, University of Texas School of Public Health, Attention Betty Jameson, P.O. Box 20186, Houston, Texas 77225. The text of the letter should read, "Enclosed is a contribution in the amount of \$ _____ for use of the Texas Occupational Safety and Health Education Resource Center Continuing Education effort

CCR 000000383

at the discretion of Edward J. Fairchild II, Ph.D." This check should be made out to The University of Texas Health Science Center at Houston.

Please let me know if there are any questions or if additional information is needed.

Sincerely,

A handwritten signature in black ink, appearing to read 'Eric', with a large, stylized loop at the end.

Eric F. LeBrocq, Jr.
Coordinator
Continuing Education

cc/ Tom Grumbles

CCR 000000384

· PRINCIPLES OF INDUSTRIAL HYGIENE

A REVIEW COURSE

March 7 - May 9, 1983

Texas Occupational Safety and Health ERC Expenses:

Brochure	
Art	\$78.00
Printing	
Paper	\$11.00
Printing (1st)	\$38.60
Printing (2nd)	\$31.02
Mailing / Postage	
380 brochures @ .17	\$141.00
Envelopes	\$ 38.00
Lunch for speaker (Suggs)	<u>\$ 13.20</u>
TOTAL ERC EXPENSES	\$351.79

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Health Hazards Associated With Welding

August 2-3, 1983

Texas Occupational Safety and Health ERC Expenses:

Brochure Printing (No Art charges)	\$283.35
ASSE Mailing Labels	\$ 26.84
Mailing Labels - Blank	\$ 7.05
Mailing Labels - Blank	\$ 5.25
Envelopes (1090 a \$25.00/500 envelopes)	\$ 54.50
Mailing (1090 @ 0.17)	<u>\$ 185.30</u>
TOTAL ERC EXPENSES	\$562.29

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LABORATORY SAFETY & HEALTH

October 11, 1983

Texas Occupational Safety and Health ERC Expenses:

ART 1 Layout	
Brochure Printing	\$ 92.37
Handout Material (Xerox)	\$153.20
Envelopes (\$25/500)	\$ 16.50
Mailing (AIHA approx 330 @ 0.17)	<u>\$ 40.63</u>
TOTAL ERC EXPENSES	\$302.70

ASSE Expenses

Mailing	\$ 25.00
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Eric F. LeBrocq, Jr. Expenses

Lunch for Speakers	\$ 31.00
Registration Receipt Books	<u>\$ 5.00</u>
	\$ 36.00

ART 1 Layout + 1 Typo. Sells

125.00

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Feedback on Improvements in Course

- More on exposure control
- Simplify slides (they are too busy)
- More on continuous flow systems
- More on refinery/petrochemical plants
- Show working model - pumps, valves, etc.
- Less on local ventilation
- Less on environmental regulations
- More case histories
- More varied types of training aids (beyond viewgraphs)
- Greater variety of speakers
- More breaks
- More group discussion

Summary

Suggest we have a local person redo course with more emphasis on refinery/petrochemical plant. Continue emphasis on process design, flow sheets, sources of emissions, control of emissions, pumps, valves, etc. Emphasize case histories. More varied speakers and training aids.

