

TO	See Below	FIELD POINT OR AKRON DEPARTMENT & BLDG. NO.	DATE YOUR LETTER
FROM	G. D. Schaaf	Cleveland	DATE THIS LETTER
SUBJECT	January 18, 1974		

Workshop on Monitoring Ambient VCM

TO: C. B. Cooper - Henry R. N. Rylands - ALGC
 A. W. Clements - Long Beach Dave Brooks - Canada
 P. H. Lawrence - Louisville C. R. Flynn - Cleveland
 A. R. Webber - Pedricktown

A training workshop will be held at the Avon Lake Technical Center to familiarize your people with the Bendix and OVA analysis instruments. This training program was suggested at the last Ambient Vinyl Chloride Standards Committee meeting.

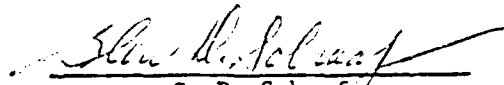
This workshop will be a two-day session to be held on Tuesday, January 29, and Wednesday, January 30, 1974. We feel it is important to have your representative at these sessions in order that he be prepared to handle the installation of and use of the Bendix instrument when it arrives. You will also note on the attached agenda that other topics, such as calibration, data collection, and statistical evaluation of the data are included.

The purpose of this session, however, is to provide your representative with an overall view in these general areas. The statistical evaluation of the data will be handled separately with A. M. Fairlie co-ordinating the program with your PIC man.

This program will not include maintenance of the instruments; your instrumentation specialist will probably have to attend a training session at the Bendix Company at a later date.

Please advise L. B. Crider, Avon Lake Technical Center, who will be attending from your plant so that suitable motel reservations can be confirmed.

GDS/clb
 Att. 2


 G. D. Schaaf

cc: E. W. Harrington	H. Waltemate	M. D. Rider
G. H. Metzger	B. M. G. Zwickler	M. E. Forsythe
L. B. Crider	W. J. Wilcox	R. F. Carroll
E. G. Schwaegerle	E. B. Katzenmeyer	T. E. Neff
A. M. Fairlie	L. W. Salzer	B. A. Prusinowski
		R. S. Mather

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A G E N D A

WORKSHOP ON MONITORING AMBIENT VCM

Tuesday, Jan. 29, and Wednesday, Jan. 30, 1974

Avon Lake Technical Center

EAST CONFERENCE ROOM, Bldg. 413

Tuesday, January 29

8:30 - 9:15	Introduction; Overview of VCM Monitoring Problem	E. W. Harrington L. B. Crider
9:15 - 10:00	General Description of Bendix Instrument; Operation, Calibration, and Maintenance	L. W. Salzer M. D. Rider
10:00 - 10:15	Discussion, Coffee	All
10:15 - 11:30	Tour of Building 451 to See Instrument System in Operation	M. D. Rider L. W. Salzer
1:00 - 2:00	Options for Data Handling with the Bendix System; Multipoint Recorder, Programmable Calculator, Minicomputer	M. E. Forsythe R. F. Carroll
2:00 - 3:00	Data Reporting Requirements for Bendix and OVA (Century)	T. E. Neff
3:00 - 3:15	Discussion, Coffee	All
3:15 - 4:00	Statistical Evaluation of Data	B. A. Prusinoski
4:00 - 4:45	Schedule for Delivery and Installation of Bendix Instruments; Training of Plant Personnel at Bendix	G. D. Schaaf L. W. Salzer

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AGENDA
Workshop on Monitoring Ambient VCM
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Wednesday, January 30

8:00 - 9:00	Operation and Use of the Century OVA Instrument	M. D. Rider
9:00 - 10:00	OVA Calibration and Maintenance Workshop	M. D. Rider All
10:00 - 10:15	Discussion, Coffee	All
10:15 - 10:45	Heat and Ventilation Problems in PVC Buildings	G. H. Metzger
10:45 - 11:30	Identification and Reduction in VCM Emissions; Changes in Manufacturing Procedures	R. S. Mather G. D. Schaaf
1:00 - 1:30	Personal Monitoring	E. B. Katzenmeyer
1:30 - 3:30	Open Discussion; Special Requirements for Other Chlorinated Hydrocarbons; Sample Point Locations; other topics	L. B. Crider All

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