

June 13, 1990

Manager-Architecture - Dallas: (Rebecca Kavanaugh)
Manager-Architecture - Dallas: (David Keeling)
Manager-Architecture - Dallas: (Yadira Lopez)
Manager-Architecture - Dallas: (Kathy Schneider)
Manager-Buildings - Dallas: (J. J. Garza)
Manager-Buildings - El Paso: (Bettye Marable)
Manager-Buildings - Ft. Worth: (Ralph McCloud)
Manager-Buildings - Dallas: (Marion Solomon)
Manager-Safety - Dallas: (T. L. Bland)
Manager-Safety-Network Operations - Dallas: (Larry Peterson)

The next North Texas Building Asbestos Committee meeting will be on June 20 at 9:30 a.m. in I Bell Plaza, Room 1309.

The June 6th meeting minutes are attached for your review. We will be discussing specifics in our next meeting. Bring your thoughts and questions.

Should you have any questions please contact me on 464-2228.

JUN 12 1990 N.T.B. MTS
4:16 12 1990

Bettye D. Marable
Area Manager-Buildings

Operations Staff
Operations & Maintenance

Attachment

BCC: Yadira Lopez
Bettye Marable
Ralph McCloud
Larry Peterson
[all w/attachments]

As discussed in the June 6 Committee meeting, attached is the Preliminary copy of the Asbestos Practice for your review prior to the June 20 meeting.

003491

BUILDING ASBESTOS COMMITTEE
North Texas Area

Correspondence Identification:

460.0902 - Asbestos-Procedures Building Management Programs

Area Manager-Buildings - Dallas: (Tobey D. Nealy)
I Bell/rPC10 214-464-2228
Manager-Architecture - Dallas: (Rebecca Kavanaugh)
III Bell/r804 214/464-3467
Manager-Architecture - Dallas: (David Keeling)
III Bell/r804 214/464-3834
Manager-Architecture - Dallas: (Yadira Lopez)
III Bell/r804 214/464-4762
Manager-Architecture - Dallas: (Kathy Schneider)
I Bell/r1620 214/464-6075
Manager-Buildings - Dallas: (J. J. Garza)
III Bell/rSB-2A 214/464-4879
Manager-Buildings - El Paso: (Bettye Marable)
510 Texas/r115 (79901) 915-542-4674
Manager-Buildings - Ft. Worth: (Ralph McCloud)
1116 Houston/r800 (76118) 817-338-6083
Manager-Buildings - Dallas: (Marion Solomon)
I Bell Plaza/rPB10 214-464-8071
Manager-Safety - Dallas: (T. L. Bland) 214-464-7052
I Bell/r910 214-464-7052
Manager-Safety Network Operations - Dallas: (Larry Peterson) 214-464-8755
I Bell/r3240 214-464-8755

cc: District Manager-Architecture and
Building Operations (North Texas): (Roberta Ballantyne)
III Bell/r908 214-464-5671
General Manager-Network Operations - Texas: (Clay Robbins)
I Bell/r3201 214-464-4141
Area Manager-Personnel - Dallas: (Charles Torti)
I Bell/r910 214-464-2725

PLEASE USE FILE FOR JPRS

Revised: 6/6/90

003192

ATTACHMENT

Five copies of the survey books should be received:

1. Official asbestos file copy (located by Susan's office)
2. Bud Garoutte - 464-2537
Area Manager-Buildings (BOSC)
Three Bell Plaza, Room 904
Dallas, TX 75202
3. Charles Torti - 464-2725
Area Manager-Personnel
One Bell Plaza, Room 910
Dallas, TX 75202
4. Manager-Buildings
(First line manager over whatever building was surveyed.)
5. Larry Peterson - 464-8755
Manager-Safety
One Bell Plaza, Room 3240
Dallas, TX 75202

See Document Name ASBCOV in BALDFLDR for the cover letter that is attached to each survey book.

Proj. Mgr.

006493

Building Asbestos Committee
June 6, 1990
Initial Meeting

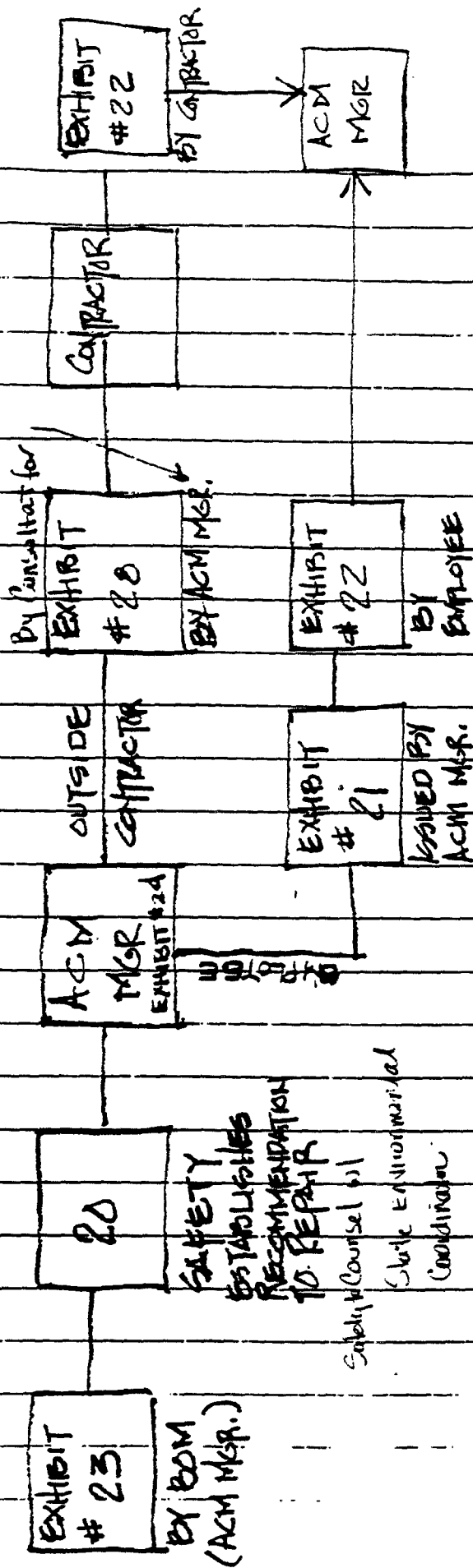
1. Good judgment must be used when determining where to take air samples in buildings?
2. Surveys are to be kept updated as changes occur.
3. T. L. Bland said Trent Williams gave him a list of buildings. He needs contact list.
4. Charles Torti mentioned that Mr. Shaffer wrote the Safety group a letter informing them that he would like to have a semi-annual review of all buildings with asbestos.
5. Testing is to be performed by Safety. Contact T. L. Bland.
6. Charlie Torti stated that all decisions made by Committee should be documented for operational procedures.
7. Southwest Labs has contacts to provide testing for all of North Texas.
8. T. L. Bland said he needs a list of COs to test at the same time.
9. The architects have prepared a list of buildings that have been surveyed.
10. T. L. Bland asked Kathy for updated building list and testing already done. Kathy said she will send list.
11. J. J. Garza asked who is responsible for emergency response?
12. Charlie Torti said our company employees will not work with customers whose buildings have asbestos.
13. Architecture may recommend projects according to cost and priority.
14. We will probably develop subcommittees for projects.
15. Larry Peterson said call him before any abatement work is to be done.
16. Larry Peterson said he will supply a Texas First schedule when available.
17. T. L. Bland suggested we need Power group on Committee.

Building Asbestos Committee
June 6, 1990
Initial Meeting

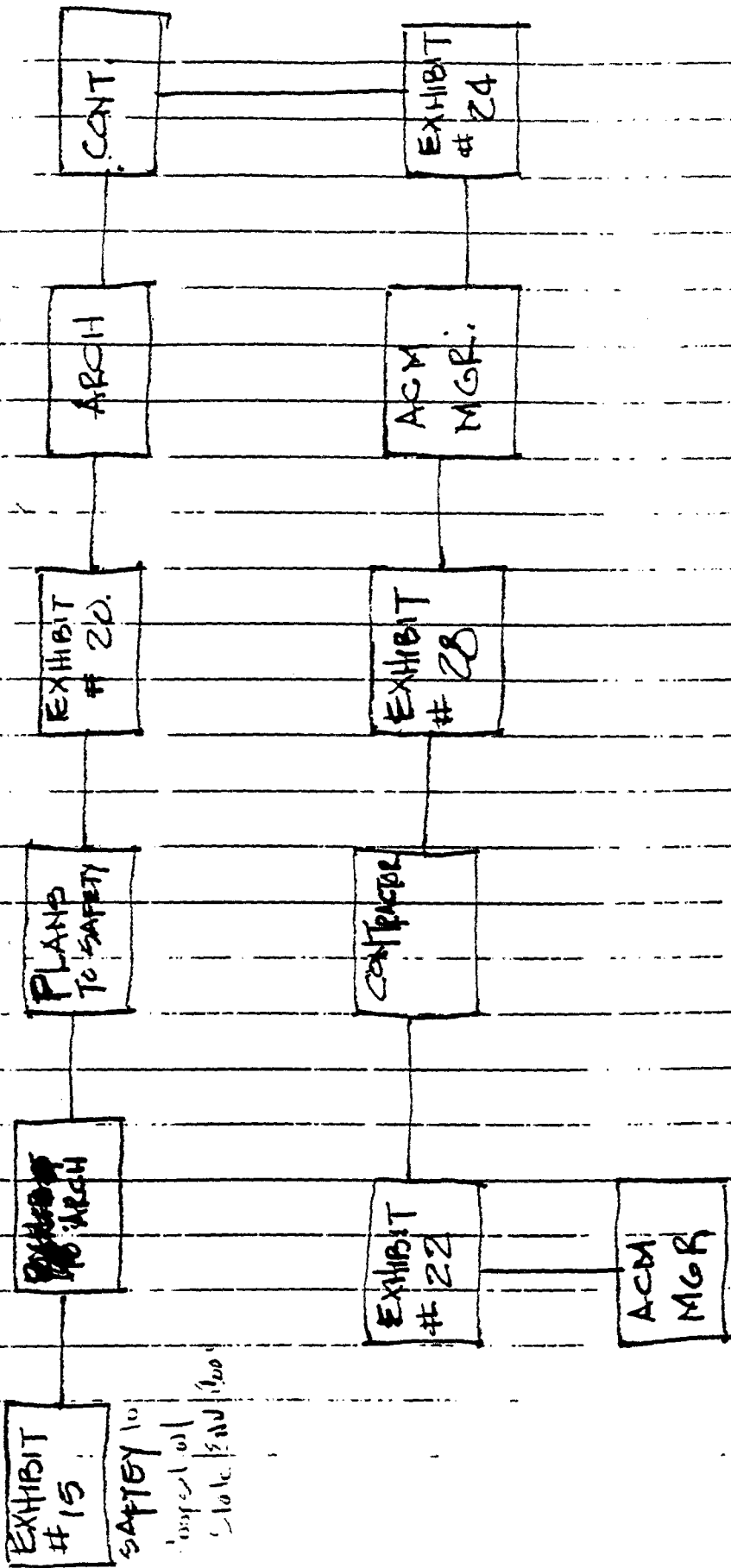
18. It was agreed that no additional committee members are needed at this time except for the Power group.
19. The new practice will be distributed when approved.
20. Tobey Nealy explained our O&M procedures and Committee requirements.
21. Ralph McCloud asked for an existing informational update and public network?
22. David Keeling mentioned the Consultants were on the leading edge of the industry.
23. T. L. Bland asked how assessment of existing survey is to be done? Yadira Lopez said it is done by Building Operations and Safety departments.
24. Architecture will take care of survey.
25. Safety has been sampling asbestos for three years and never recorded high levels of asbestos.
26. Action Items:
 - [a] Copy of Minutes.
 - [b] T. L. Bland to contact procurement representative.
 - [c] Kathy Schneider to get list of Buildings surveyed, Building Manager, Status, etc.
 - [d] Larry Peterson will get list of offices in Texas First when available.
 - [e] Send preliminary copy of Practice to:
Yadira Lopez
Bettye Marable
Ralph McCloud
Larry Peterson

Meeting was adjourned at 11:30 a.m.

BOM OBSERVATION DURING REGULAR WORK ASSIGNMENTS.



Architect's Project



BY INSTALLATION
BY REPAIR CO.
BY CONTRACTOR

EXHIBIT # 24

NO
ATTENTION

NO

ADDRESS RELATED

YES

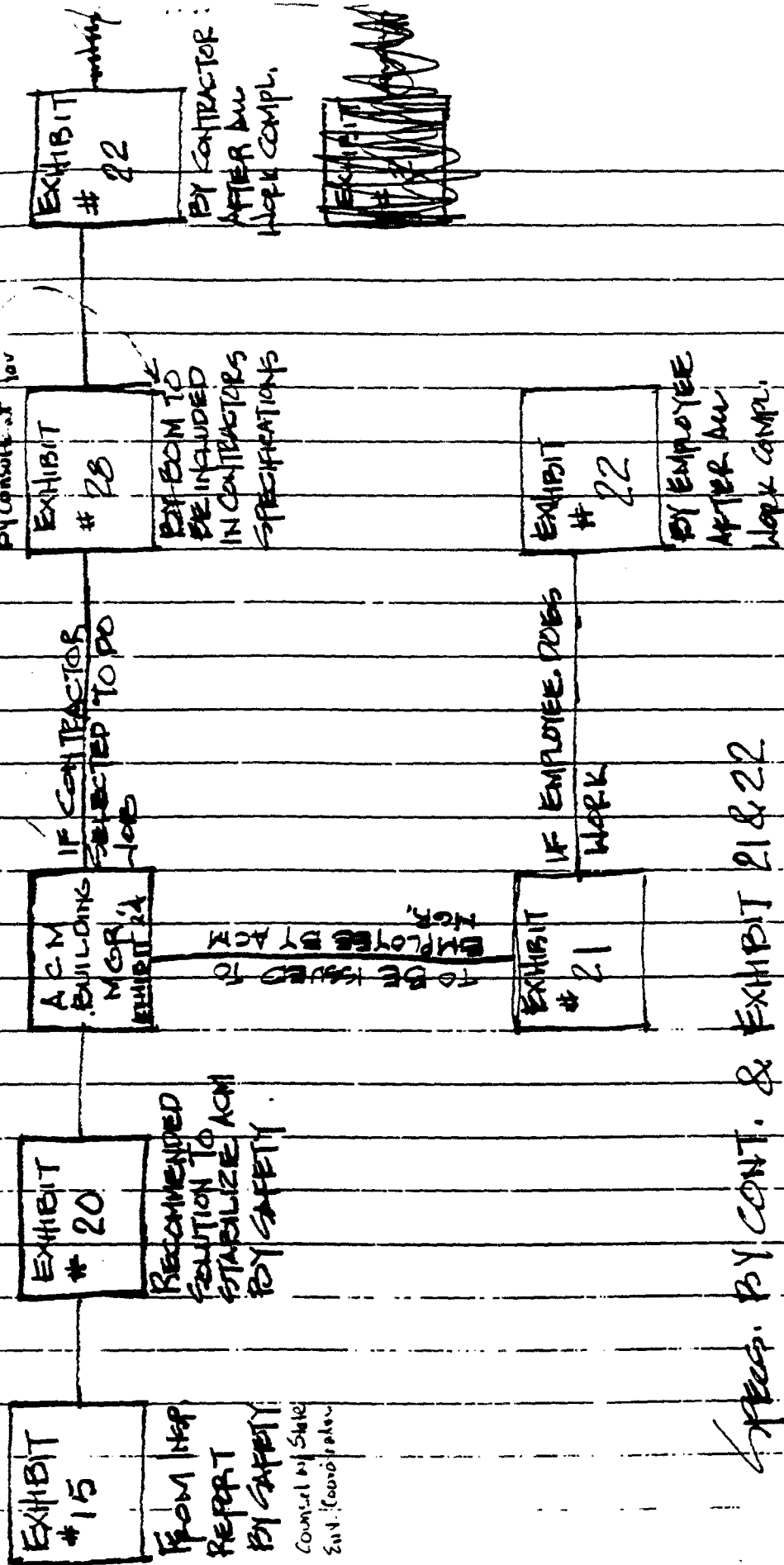
inform notation
State EN. (Coordinate
(copies of 122-14)

EXHIBIT # 22

~~BY CONTRACTOR~~
ONCE WORK IS
COMPLETE

ALL WORK DONE IN BUILDING

ON GOING WORK DISTRIBUTED BY SAFETY ORGANIZATION.



Specs. BY CONT. & EXHIBIT 21 & 22
SHOULD REMAIN ON FILE AFTER JOB.

