



EMPLOYEE SAFETY MEETING

Area HC-MAINT. R&D Shift A Date SEPT. 30

1. Employees Present:

McQuiston
HUDGENS
JARREAN
HOODLANDRY
HARRELL

Employees Absent:

DUPUY
CORNETTPLAINTIFF'S
EXHIBIT

ETCO-352

Reason: DUPUY WAS ON VAC. — CORNETT P.I.

Days Since

2. Review of Accidents and Near Misses:

Time-Losing Accident

(See attached Summary) Since Last Meeting

PlantAreaThis Group

Comments:

REVIEWED ON AND OFF PLANT SAFETY RECORD
FOR August.

3. Review Unsafe Conditions:

A. Review Area Work Order Log

B. New Hazards Reported

No.	Unsafe Conditions	Recommendation

4. Review Unsafe Acts Observed:

Unsafe Act	Recommendation

5. Status of Safety Work Orders:

AREA	REPORTED			COMPLETED			REMARKS
	A	B	C	A	B	C	

6. Housekeeping Evaluation:

ETC 15014

AREA	RATING			COMMENTS
<u>ODDSIDE SHOP</u>	Good	Fair	☒ Poor	<u>NEEDS SOME CLEAN UP</u>
<u>WEST SIDE SHOP</u>			☒ Poor	<u>" "</u>

E-01228

(over, please)

7. Monthly Theme Review:

PERSONAL PROTECTIVE EQUIPMENT

8. New and Transferred Employees' Orientation:

Employee	Safety Rules	Safe Work Procedures	Safety Equipment

9. Job Safety Instructions:

Job	Procedure Reviewed	Employees

10. Safety Committee Activities:

HOOD REPORTED THAT HE HAD TURNED IN A POSSIBLE SAFETY HAZARD ON THE ROOF OF THE R+D BUILDING. THE EXHAUST VENTS FROM THE HOODS ARE TOO CLOSE TO THE FRESH AIR INTAKE.

11. Additional Comments:

THE EMPLOYEES WERE INFORMED OF THE NEW PLANT POLICY ON THE WEARING OF HARD HATS. THE POLICY TAKE EFFECT ON OCT. 1, 1982.

Cecil May Jr.
(Signature - Foreman and/or Supervisor)