

**To:** Woodward, Cheryl[Woodward.Cheryl@epa.gov]; Hupp, Sydney[hupp.sydney@epa.gov]  
**From:** Ian McTiernan  
**Sent:** Mon 4/10/2017 1:03:40 PM  
**Subject:** RE: Meeting with Administrator Pruitt

Thank you, Cheryl!

Best,

Ian

Ian McTiernan  
*Manager, Federal Relations*

**The American Institute of Architects**  
1735 New York Avenue, NW, Washington, DC 20006  
T (202) 626 7374  
[IanMcTiernan@aia.org](mailto:IanMcTiernan@aia.org)

[aia.org](http://aia.org)

**From:** Woodward, Cheryl [mailto:Woodward.Cheryl@epa.gov]  
**Sent:** Monday, April 10, 2017 8:08 AM  
**To:** Hupp, Sydney; Ian McTiernan  
**Subject:** RE: Meeting with Administrator Pruitt

My name is Cheryl Woodward and I will assist you in the logistics for your meeting at EPA on Tuesday, May 16<sup>th</sup>. The instructions/directions to EPA is below and if you have any questions please contact me. Look forward to seeing you all.

Directions

**Directions:** If you come by Metro, the Federal Triangle metro stop is directly below the building entrances. You would leave the metro station and go up all three sets of escalators and then do a small U-Turn to the right heading toward 12<sup>th</sup> street, the North Lobby entrance is directly and immediately to your left (Glass Doors -EPA Signified on Glass).

EPA address is 1200 Pennsylvania Avenue, NW. If you are coming by taxi/vehicle, you want to be dropped off on 12th NW, which is between 12<sup>th</sup> and Constitution Avenues. It is almost exactly half way between the two avenues on 12<sup>th</sup> street and the Federal Triangle Metro sign can be used as a landmark. From 12th Street, facing the building with the EPA and American flags, walk toward the building (under the flags) and take the glass door on your left hand side with the escalators going down to the metro on your left. This again will be the **South Lobby of the William Jefferson Clinton building.**

Once inside the building, security will prompt you to scan all items such as bags, coats etc., and then let the guards know that you were instructed to call Cheryl Woodward at 564-1274 or Michelle Hale at 564-1430 to escort you to the meeting with the Administrator. Security will make temporary cards for everyone. Allow for 15 minutes to get through the process.

**From:** Hupp, Sydney  
**Sent:** Friday, April 07, 2017 2:03 PM  
**To:** Ian McTiernan <[IanMcTiernan@aia.org](mailto:IanMcTiernan@aia.org)>  
**Cc:** Woodward, Cheryl <[Woodward.Cheryl@epa.gov](mailto:Woodward.Cheryl@epa.gov)>  
**Subject:** RE: Meeting with Administrator Pruitt

Thank you, Ian! I am looping in Cheryl who can help with the logistical info.

Thanks and have a great weekend!

Sydney Hupp

Office of the Administrator- Scheduling

202.816.1659

**From:** Ian McTiernan [<mailto:IanMcTiernan@aia.org>]  
**Sent:** Friday, April 7, 2017 12:49 PM  
**To:** Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>  
**Cc:** Dickerson, Aaron <[dickerson.aaron@epa.gov](mailto:dickerson.aaron@epa.gov)>  
**Subject:** Re: Meeting with Administrator Pruitt

Hi Sydney,

Yes, let's confirm. Just let me know any logistical details or additional info you need from us. Thanks!

Best,

Ian

Sent from my Verizon, Samsung Galaxy smartphone

----- Original message -----

From: "Hupp, Sydney" <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>  
Date: 4/7/17 11:25 AM (GMT-05:00)  
To: Ian McTiernan <[IanMcTiernan@aia.org](mailto:IanMcTiernan@aia.org)>  
Cc: "Dickerson, Aaron" <[dickerson.aaron@epa.gov](mailto:dickerson.aaron@epa.gov)>  
Subject: RE: Meeting with Administrator Pruitt

Hi Ian,

May we go ahead and confirm 5/16 at 1:30 at the EPA Office, please?

Thanks!

Sydney Hupp

Office of the Administrator- Scheduling

202.816.1659

**From:** Ian McTiernan [<mailto:IanMcTiernan@aia.org>]

**Sent:** Tuesday, April 4, 2017 11:25 AM

**To:** Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>

**Cc:** Dickerson, Aaron <[dickerson.aaron@epa.gov](mailto:dickerson.aaron@epa.gov)>

**Subject:** RE: Meeting with Administrator Pruitt

Hi Sydney,

Yes, we will hold the afternoon of 5/16 on our CEO's calendar. Just let me know what specific time/location works best once you are able to confirm. Thanks!

Best,

Ian

Ian McTiernan  
*Manager, Federal Relations*  
The American Institute of Architects

**From:** Hupp, Sydney [<mailto:hupp.sydney@epa.gov>]  
**Sent:** Tuesday, April 04, 2017 9:59 AM  
**To:** Ian McTiernan  
**Cc:** Dickerson, Aaron  
**Subject:** RE: Meeting with Administrator Pruitt

Good morning Ian,

Thank you for completing! Can we tentatively look at May 16<sup>th</sup> in the early afternoon?

Thank you!

Sydney Hupp

Office of the Administrator- Scheduling

202.816.1659

**From:** Ian McTiernan [<mailto:IanMcTiernan@aia.org>]  
**Sent:** Monday, April 3, 2017 11:43 AM  
**To:** Hupp, Sydney <[hupp.sydney@epa.gov](mailto:hupp.sydney@epa.gov)>  
**Cc:** Dickerson, Aaron <[dickerson.aaron@epa.gov](mailto:dickerson.aaron@epa.gov)>  
**Subject:** RE: Meeting with Administrator Pruitt

Hi Sydney,

I've attached the completed meeting request form, as well as the letter we had sent previously as background on the issues of importance to architects. Please let me know if you need any additional info. Thanks for your assistance!

Best,

Ian

Ian McTiernan  
*Manager, Federal Relations*

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[aia.org](http://aia.org)

**From:** Hupp, Sydney [<mailto:hupp.sydney@epa.gov>]  
**Sent:** Friday, March 24, 2017 2:07 PM  
**To:** Ian McTiernan  
**Cc:** Dickerson, Aaron  
**Subject:** Meeting with Administrator Pruitt

Good afternoon Ian,

I am hopeful that this email finds you well! Reaching out today about the request you emailed over for Administrator Scott Pruitt to meet with the American Institute of Architects. Thank you for reaching out! Would you mind filling out the attached meeting request form so that we can begin processing your request? Looking forward to hearing back from you!

Thank you,

Sydney Hupp

Office of the Administrator