

ROUTE	PLS. HNDL	FYI
BOURGEOIS		
BRIGMAN	7/20	✓
FRISCHMUTH	7/30	
GRIFFIN		
THOMPSON	7	✓
WESTERBERG		

DRG is
attending

PC

7/3

from CEB

Dallas, June 22, 1990

Area Manager Construction Management - Houston: (Peter M. Mistrot)
 Manager-Architecture - Dallas: (Rebecca Kavanaugh)
 Manager-Architecture - Dallas: (David Keeling)
 Manager-Architecture - Dallas: (Yadira Lopez)
 Manager-Architecture - Dallas: (Kathy Schneider)
 Manager-Buildings - Houston: (Ronald H. Brandenburg)
 Manager-Buildings - Dallas: (J. J. Garza)
 Manager-Buildings - Dallas: (Marion Solomon)
 Manager-Buildings - El Paso: (Bettye Marable)
 Manager-Buildings - Ft. Worth: (Ralph McCloud)
 Manager-Building Engineering - Houston: (Charles E. Broussard)
 Manager-Safety-Network Operations - Dallas: (Larry Peterson)
 Manager-Safety - Dallas: (T. L. Bland)

The next North Texas Building Asbestos Committee meeting will be on July 12 at 9:30 a.m. in I Bell Plaza, Room 2404.

The June 20th meeting Agenda, Action Items, Member List, and Future Topics are attached for your review. Please be prepared to discuss these items.

Should you have any questions please contact me on 464-2228.

James D. Neely
 Area Manager-Buildings

Operations Staff
 Operations & Maintenance

Attachments

PLAINTIFF'S EXHIBIT

SWB-248

003486

NORTH TEXAS BUILDING ASBESTOS COMMITTEE
AGENDA
6/20/90

1. Introduce Guests
 - Pete Mistrot - Area Manager-Construction Management
3100 Main/r609, Houston, TX
 - Charles Broussard - Manager-Building Engineering
3100 Main/r609, Houston, TX
 - Ronnie Brandenburg - Manager-Buildings
3100 Main/r609, Houston, TX
2. New Committee Member Contact List
3. Review Minutes of Last Meeting
4. Letter on Safety/Texas Employees (Obsolete)
5. Action Items Update
6. Flow Diagram (Marion)
7. Develop Committee Action Plan
 - Management Plans - Subcommittee
 - O&M Update
8. Miscellaneous
 - Asbestos Issues Magazine from Ralph
 - Publications on Latest Legal Issues on Asbestos and Air Quality.
(Kathy Schneider)

003487

Building Asbestos Committee
Action Items
June 20, 1990

1. Charles Broussard will get copies of asbestos surveys to T. L. Bland and Larry Peterson for South.
2. Procurement Coordinator for Asbestos will be contacted again by T. L. Bland, and invited to our next meeting.
3. Development of a Division Asbestos Committee was recommended.
4. Building Location Codes and Report Date are to be added to Kathy Schneider's Survey List.
5. Larry Peterson is getting a Texas First Buildings' Priority List, without implementation dates.
6. T. L. Bland is developing air monitoring schedule for North Texas. / S. Tx.
7. Kathy Schneider is checking into the % of completed 6015's on CAD. She is also checking as to "layering" Asbestos Projects into CAD system.
2. ⑧ All Abatement Contracts are to be reviewed by Legal and Environmental Coordinator. (Ref: OP 131)
9. Marion and J.J. will rework the Flow diagrams to document the Committee's change in procedure.
10. Copy of meeting minutes to Charles Broussard, Ronnie Brandenburg Pete Mistrot.
11. Copy of O&M Procedures to Charles Broussard, Ronnie Brandenburg Pete Mistrot.
- ⑫ Kathy Schneider to check with Pete Campos and Jim White as to a standard abatement contract.

BUILDING ASBESTOS COMMITTEE
North Texas Area

* Correspondence Identification:

460.0902 - Asbestos-Procedures Building Management Programs

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III Bell/r804 214/464-3834
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I Bell/r3240 214-464-8755

Revised: 6/21/90

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FUTURE TOPICS

1. Update Surveys
2. Asbestos Survey Action Items (O&M)
3. Centralized Record Keeping
4. Management Plan Development