PLAINTIFF'S EXHIBIT
MON-1686

SAFETY AND HOUSEKEEPING ACTION COMMITTEE (SHAC)

Minutes of Meeting - July 1, 1975

Present: A. J. Bolton
C. L. Gilmore
J. L. Rasmussen
R. Rosenberg
L. Schwab

Copies to: Plant Managers'
Safety Board

SHAC held a meeting with the superintendents on June 25, to explain and answer questions on the purpose and function of the elected Hourly Unit/Craft Safety Representatives. A list of the representatives will appear in the Plant News.

The revisions to the gate safety signs are being engineered. Structural design is finished but the lighting is still a problem because of visibility of lights in daytime. It is estimated that the signs will be operational in early August.

The problem of light visibility on the logo sign continues, and various methods are being tested. The West Gate sign is held up waiting for delivery of letters.

SHAC is reviewing the Committee's responsibilities and will publish these shortly.

Hourly Safety Committee items:

5/27:

Item 1. A new sign will be installed by the railroad north of methanol. When installed, a reminder will be published in the Plant News.

6/24:

Item 2. Schwab will discuss with Albritton because we understand the work is in progress on Loop 197.

Item 6. Referred to Plant Engineering.

Item 7. Rasmussen will investigate and report back.

Item 8. Schwab will investigate and report back.

Item 13. Will be included in the in-plant traffic study now on the SHAC agenda.

STG 2430418

Meetings for SHAC are scheduled on July 8 and 15.

C. L. Gilmore
Secretary

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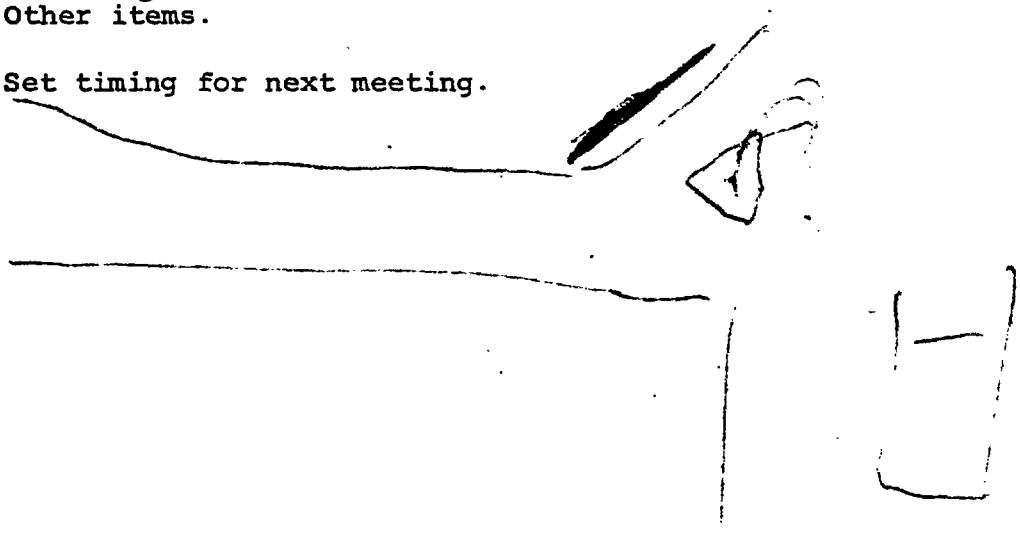
SHAC AGENDA

July 1, 1975

1. Status of hourly unit/craft representative.
   Meeting was held 6/25 — News Digest.
2. Status of the gate "safety board" revisions.
   Design of structure completed. Working on sign lighting. (1 month)
3. Status of the LOGO sign.
   Testing improved lighting. West gate sign waiting for letters.
4. Review and resolve Hourly Safety Committee items.
5. Development of SHAC ~~objectives~~ and guidelines.
   Responsibilities → Working on.
6. Develop outline for a visable safety program.
   Tabled
7. Review in-plant traffic problems.
   July 15, 1975.
8. Resolve 1974's Annual Safety & Housekeeping recommendations.
   Set stage for 1975's inspection.
   July 15, 1975.
9. Other items.
10. Set timing for next meeting.



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