

To: Williams, Elizabeth J SCCA-HSE
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From: Clegg, Patsy M SCC-CHSE-PC
</O=SHELL/OU=MSXSCC/CN=RECIPIENTS/CN=PH197432>
Cc:
Bcc:
Received Date: 2005-02-10 19:03:00 GMT
Subject: RE: Benzene Trade Association - TOR

Thanks for the input. I used the TOR as a tool to try to put on paper what Stu and I are trying to accomplish. Don't know if this is the right methodology, but it at least gave me a format for collecting thoughts and will give the group this afternoon a place to start the discussion.

Regards,
Patsy

Patsy Clegg
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-----Original Message-----

From: Williams, Elizabeth J SCCA-HSE
Sent: Thursday, February 10, 2005 11:44 AM
To: Clegg, Patsy M SCC-CHSE-PC; Cagen, Stuart Z SCC-CF-SS
Subject: RE: Benzene Trade Association - TOR

Stu / Patsy

This is useful to have. I wonder though how it fits in with the work process Phil has titled "Issues Management" and one I have "Trade Association". We are still developing how these will be documented. The template you have used is a good one but has generally been used for projects like Shanghai, HPV etc.. Let's see how the discussion goes this PM. Open to whatever makes sense but imagine Phil may have some ideas on how we will start to document these "Issues" and in documenting these what are an owner's responsibilities....

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-----Original Message-----

From: Clegg, Patsy M SCC-CHSE-PC
Sent: February 10, 2005 6:16 AM
To: Williams, Elizabeth J SCCA-HSE; Cagen, Stuart Z SCC-CF-SS
Subject: Benzene Trade Association - TOR

Elizabeth and Stuart,

In preparation for the meeting this afternoon with Phil, Al, and Dave Steup, I have drafted a TOR for Shell's participation in a robust benzene trade association panel in the US. Appreciate your review and input.

Elizabeth, any suggestions for a sponsor. Ed Simpson, I am sure would be willing to be a

business sponsor, but not sure who to suggest from HSE. Also, who do you see as the project lead?

<< File: Benzene Trade Association TOR.doc (Compressed) >>

Regards,
Patsy

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