CHECKLIST (ATTACHMENT 1)
NOTIFICATION OF PROCESS CHANGE CHECKLIST

Record Number

Type Change Major ☐ Moderate ☐ Minor ☒

Originator: [illegible signature] Date of Origination: 6-17-96

Proposed Date of Change 6-17-96 Area: [illegible] Followup Required: ☐ Yes ☒ No

Permanent ✓ Temporary ____ From 10 To 11 Temp MOCReturned to Original Status: ☐ Yes ☐ No

Descripti n and Location of Change [illegible handwriting]
TRC 2067 Alarm Set Point From 60 to 65 [illegible] Setpoint [illegible]

Technical Basis for Change: ____________________

Impact on:
Type of Change:

- ☐ Safety
- ☑ Alarm
- ☐ Instrument
- ☐ Shutdown Point
- ☐ Process Computer Control
- ☐ Loss Prevention
- ☐ Addition or Removal of Equipment
- ☐ Equipment/Material Modification
- ☐ Piping Modification
- ☐ Environment
- ☐ Job Procedure
- ☐ Chemical
- ☐ Other
- ☐ Health

Pre-Modification Checklist:

Applicable	N/A	Initials	
			Consult piping and equipment specifications.
			Perform Reactive Chemicals testing. 3/21/96In-Progress?
			Add materials involved to Toxic Substance Control Act (TSCA) inventory.
			Calculate impact on F&EI and CEI
			Comply with Engineering Practices.
			Comply with Technology Center guidelines.
			Comply with Dow LAD Environmental Project Checklist.
			Comply with Safety and Loss Prevention requirements.
			Consult maintenance. (Name)
			Consult instrument and electrical technician. (Name)
			Consult parts technician.(Name)
			Evaluate and modify relief system.(Name)
			Contact Industrial Hygiene.(Name)
			Contact Process Engineering. (Name)
			Complete required reviews. (Name them)
			Consult Computer programming support (Name)
			Consult Operations (Name)
			Contact Environmental (Name)
			Champs work order (List)
			Review Training Needs With Operations Supervisors or Technologist (Name)
			Consult With Quality Person to determine if product MOC Required (Name)
			Other

Approvals:

	Signature	Date		Signature	Date		Signature	Date
Originator	[illegible signature]	6-17-96	First Reviewer	D. Dyer	6/17/96	Final Reviewr	[illegible signature]	[illegible]

Post-Modification Checklist: (Before startup)

			Perform pre-startup audit.
			Complete or update training program.
			Job procedures written and approved.
			P&ID's, process flow sheets and plot plans updated.
			Personnel trained on the change. Training Documentation Attached ☐ Yes ☐ No ☐ Na
			Critical instrument checklist updated.
			MOD check sheet completed, computer code and documentation changed.
			Complete and Update Plant Files and equipment files

App	Na	Init	
			Instrument loop drawings.
			Electrical drawings.

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