

PROPOSED AGENDA FOR 2 P.M. TELECONFERENCE
MAY 15, 1984

1. Results of survey and their meaning. (Carolyn Phillips)
2. Legal requirements/implications if any on part of:
 - a) Shell
 - b) Gerald Hines
3. Intentions of Bldg. Management in New Orleans and Houston.
4. Advice to employees by Shell.
5. Advice to tenants by G. D. Hines.
6. Advice to vendors by Shell and G. D. Hines.
 - a) Shell Purchase order
 - b) retroactive?
7. Contacting other Shell locations. Who should do it?
8. Yearly monitoring by Shell or Bldg. Management.

TELECONFERENCE AGENDA
ASBESTOS
MAY 15, 1984
2:00 P.M.

NEW ORLEANS ATTENDEES

L. N. Lindsly
R. D. Tooker
A. F. Schmit
A. A. Crais
E. J. Geggis

HOUSTON ATTENDEES

J. C. Sealey
F. J. Bartram

I. HISTORY

II. RESULTS OF TESTING

- A. Exposure low - below any OSHA standards.
- B. OSHA regulations under review 0.2 or 0.5.
- C. Bulk Sample
 - 1. N.O. HS&E - 10-20%
 - 2. N.O. Hines - 5-10%
 - 3. Hou. Hines - 1-15%
- D. Air Samples (fibers/cc)
 - 1. N.O. HS&E - less than 0.01 - 0.02
 - 2. N.O. Hines - less than 0.01 - 0.03 (outside 0.04)
 - 3. Hou. Hines - less than 0.01 - 0.05 (outside 0.06)

III. TECHNICAL AND LEGAL ASPECTS

- A. Schmit
- B. Crais

IV. POTENTIAL ACTIONS TO BE TAKEN BY SHELL

- A. Employee Notification
- B. Contractor Notification
- C. Inform Hines of Above

VI. PERSONAL TESTING PROGRAM

- A. Some Shell Employees
- B. Shell Contractors

VII. OTHER ITEMS

- A. Annual Testing