FILE NAME: Scott Company (SCOT)

DATE: 1975 May 19

DOC#: SCOT002

DOCUMENT DESCRIPTION: Recommended Practices with Cover Letter

LIBERTY MUTUAL

Mosswood Park Office Building, 3505 Broadway, Oakland, California 94611 • Tel. (415) 653-5800

May 19, 1975

Jack Antrim, Tool Room Manager
Scott Company
1919 Market Street
Oakland, CA 94611

Dear Jack:

Attached is a copy of a "Guidelines For a Respiratory Protection Program" (in industry) and a list of respiratory protectinn devices which have been approved since 7/1/74 by NIOSH and other gov't agencies.

This material may be of assistance to you to use as a guide whenever it is necessary to issue respirators, etc. for job or shop expossures that may be encountered.

John Benson
Senior Service Rep
Loss Prevention Department

JB/al

cc: Don Du Fosee
Martin Nejasmich
L C Costello Jr
Lloyd Ulrich

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GUIDELINES FOR A RESPIRATORY PROTECTION PROGRAM

Respirators should only be worn as a protective device when effective engineering controls are not feasible or while they are being instituted. A formal respiratory program is needed to insure that the protection offered is actually being achieved.

The following steps are guidelines for a minimal acceptable program.

I. A written operating procedure which accounts for identification of the hazard, selection of the appropriate respirator, and which outlines the responsibilities and duties of personnel in the format of the following program.

II. A training program which identifies the hazard and its properties and trains employees in the use and limitations of the respirator.

III. A method in which employees are each assigned an individual respirator.

IV. A regular schedule of disinfecting (destruction of microorganisms or viruses that cause disease) the respirators. Hopefully, this should be done daily.

V. Respirators should be stored in a convenient, clean, and sanitary location.

VI. The respirators should be routinely inspected for worn or deteriorated parts. This should be done before and after each use. A log should be kept of all maintenance or repairs made.

VII. A periodic surveillance should be made to insure employees are actually using these devices, that they fit correctly, and there are no new processes that may also require protection.

VIII. The medical condition of employees wearing respirators should be known. An appropriate pre-placement physical and/or questionnaire should be used.

IX. An evaluation of this program should be conducted to insure that all phases are being performed.

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HAZARDS		HOSE MASK	AIR PURIFYING	AIR LINE	SELF CONTAINED	REMARKS
OXYGEN DEFICIENCY		WITH blower	DO NOT USE	NOT ALONE see combination 1. below	1. Open circuit demand 2. " " pressure " 3. Self generating 4. Liquid O_2 " 5. Solid state	Use safety man equipped with similar respirator and located outside, ready for an emergency rescue. This applies to all immediately dangerous hazards.
				1. COMBINATION air line when provided with auxiliary self contained air supply or under conditions suggested by A.I.H.A.-A.C.G.I.H.		
GASEOUS	IMMEDIATELY DANGEROUS TO LIFE	WITH blower	Full facepiece with appropriate canister or for escape-self rescue m/b	NOT ALONE see combination	Any of five above or a combination	If a toxic contaminant will penetrate the skin, use impermeable clothing or limit exposure time.
	NOT IMMEDIATELY DANGEROUS TO LIFE	WITHOUT blower	2. COMBINATION TRANSFER MASK designed to be used as air line in limited area and as canister mask when not connected to air supply		NOT INDICATED but may be used	
			Full or 1/2 facepiece with appropriate chemical canister	PREFERRED for long exposure		
PARTICULATE	IMMEDIATELY DANGEROUS TO LIFE	NOT usually selected but with blower	Full facepiece and high efficiency filter or self rescue mouth bit	NOT ALONE see combination above	Any of five above or a combination	For any appropriate air purifying unit selected, a portable powered air purifying respirator may be substituted when available.
	NOT IMMEDIATELY DANGEROUS TO LIFE	NOT usually selected without blower	1/2 facepiece or mouth bit and appropriate particulate filter	PREFERRED for long exposure	NOT INDICATED but may be used	
GAS & PART.	IMMEDIATELY DANGEROUS TO LIFE	WITH blower	Full facepiece with chemical canister with high efficiency filter or self rescue mouth bit	NOT ALONE see combination above	Any of five above of a combination	Training in testing and use of all respiratory equipment is most important.
	NOT IMMEDIATELY DANGEROUS TO LIFE	WITHOUT blower	1/2 facepiece or mouth bit and appropriate chemical cartridge and filter	PREFERRED for long exposure	NOT INDICATED but may be used	

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Respiratory Protective Devices

