ETHYL CORPORATION

INTER-OFFICE



To	Mr. W. D. Gottwald	Address	Richmond
From	D. B. Crawford	Address	Baton Rouge
Subject	Engineering Contract	Date	November 24, 1969

Attached is the original signed copy, along with "Advice of Contract Clearance" and "Request for Authorization" of the following contract:

Barnard & Burk Industrial Corporation 11-21-69

This will complete your Engineering department contract file to date.

D. B. Crawford

D. B. Crawford

dw

attachments

bcc: Messrs. J. W. Fleniken
C. A. Kyle
G. S. Roberts

E-08646

ETHYL CORPORATION

Advice of Contract Clearance

Division or Department Engineering Contract Date Nov. 21, 1969

Location Baton Rouge Contract Number (If any)

Contractor (Individual or Corporation) Barnard & Burk Industrial Corporation

Description (Brief Outline) Revision to hourly rate schedule for engineering work performed in Contractor's offices.

A. Reviewed and Cleared by: Not Required.

	Name or Initial	Date
Law		
Patent (if required)		
Finance:		
Tax		
Insurance		
Cash Control		

NOTE B. This contract does not require specific clearance under Section V of Contract Procedure, since it is a "standard" or "simple, routine" contract.

R. B Crawford — Div. or Dept. Contract Administrator's Initials

11-24-69 — Date

Note: After clearance has been completed, the department or division contract administrator will forward this form attached to the applicable contract to the Corporate Contract Administrator for his records.

E-08647

ETHYL CORPORATION

OK
GFK

INTER-OFFICE

To	Dr. G. F. Kirby	Address	Tower
From	G. S. Roberts	Address	Tower
Subject	Manpower Contract - Barnard & Burk	Date	November 7, 1969

This is to request approval to modify the Engineering department's "evergreen" contract with subject company in accordance with the attached letter. This increase in hourly rates will apply only to services performed in their offices, effective January 1, 1970.

Their request is reasonable on the basis of current economic conditions, and the increased rates will result in little or no cost increase to Ethyl since we rarely exercise this particular contract option, most of our work being done "in-house".

G. S. Roberts

G. S. Roberts

/jd

cc: Mr. T. M. Smylie

E-08648

BARNARD AND BURK INDUSTRIAL CORPORATION
MAYFAIR DRIVE — PARK PLAZA
BOX 15648
BATON ROUGE, LOUISIANA 70815

October 8, 1969

Mr. G. S. Roberts
Ethyl Corporation
P. O. Box 341
Baton Rouge, Louisiana

Gentlemen:

Although costs have been escalating at an ever increasing rate in recent years, we have held the line with our hourly rate schedule for engineering work performed in our offices since January 1965. Regretfully, we find we must request an adjustment to these rates commencing on January 1, 1970. We, therefore, propose that our contract with you dated December 13, 1968, will be amended to reflect the indicated rate changes for the following classifications:

CLASSIFICATION	HOURLY RATES
Project Engineer Department Head	$16.00
Senior Engineer Section Head Survey Coordinator	$14.50
Engineer Checker Senior Designer Specification Writer Estimator	$11.00
Designer Senior Draftsman	$10.00
Junior Designer Draftsman	$ 7.00

F-08649

CLASSIFICATION	HOURLY RATES
Stenographer-Clerk	$ 5.00
Party Chief	$ 9.50
Instrumentman	$ 7.00
Rodman	$ 5.75
Chainman	$ 5.75

If you wish to discuss these proposed adjustments, we will be happy to meet with you. If not, will you please indicate your acceptance by signing and returning one copy to this office.

Very truly yours,

BARNARD AND BURK
INDUSTRIAL CORPORATION

Frank Koger
Frank Koger

FK/eg
Enclosure

ACCEPTED AND AGREED TO

THIS 21st DAY OF October 1969

BY: G. S. Roberts

E-08650