

October 10, 1986

MEMORANDUM TO ALL EMPLOYEESPLAINTIFF'S
EXHIBIT
WRG-810

During the time we were making preparations to move into the Headquarters facility, we discovered fireproofing material containing some asbestos on the ceiling of the storage area adjacent to the mail room on the basement level. Two tests of the air quality in this area were subsequently conducted. Both tests indicated that .001 asbestos fibers per cubic centimeter were present in the air, which is 100 times less than federally-mandated safety standards.

In addition to these two tests, we recently had Grace's Health and Toxicology department visit the Headquarters facility to further ensure that the fireproofing material presented no health risks. The tests confirmed that the fireproofing material, which contains approximately 15 percent asbestos, poses no significant hazards for people working in the storage area and no hazards whatsoever for those individuals working in other parts of the building. According to Grace's Health and Toxicology department, "Exposure to the fireproofing material for several years would result in a risk level roughly comparable to smoking between one cigarette and one pack of cigarettes in a lifetime."

Shortly we will begin construction of the cafeteria, which will be adjacent to the mail room/storage area. We are concerned that since this material is extremely friable, it may

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fall from the beams in the ceiling during the construction phases of the cafeteria, thereby increasing the asbestos content in the air. As a result, we are taking measures to have the material removed prior to any construction work. The removal will only be done by vendors licensed by the state to remove asbestos-containing material.

If there are any questions regarding this matter, please feel free to call or see me.

JJD/jeb

J. J. DeMarco

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