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To: R. W. Seymour

From: F. G. Jeanson
Date: February 6, 1990

Subject: ENVIRONMENTAL COORDINATOR TRAINING GUIDE

VISTA

Interoffice
Communication

Attached is an outline of a basic Environmental Training Guide. This guide includes the duties and areas of development required to effectively perform as an Environmental Coordinator at the Aberdeen Plant.

The Environmental Coordinator position must include training and exposure in a broad range of environmental activities. This training guide will help the Environmental Coordinator to develop in all the areas he is responsible for as well as to prepare him for other assignments in the environmental area.

F. G. Jeanson

F. G. Jeanson
Senior Environmental Coordinator

/tjs

cc: Aberdeen: RBN, CJMc, SCH, DCS
Houston: JCL, DLC, WLM, TGG, ERT, JADeb, THH
Lake Charles: JF, JWW, RAC, MGH
Baltimore: LRB, DLM
Oklahoma City: HDG, AJW, JAC