

To: Wilson, SeVera[Wilson.SeVera@epa.gov]; Grimsley, Molly[GrimsleyM@si.edu]; Emilia Boehm Emig[eemig@artexfas.com]
Cc: Jenkins, Donna[Jenkins.Donna@epa.gov]; Hupp, Sydney[hupp.sydney@epa.gov]; Olivas, Marissa[OlivasM@si.edu]
From: Hale, Michelle
Sent: Tue 4/4/2017 5:48:44 PM
Subject: RE: Installation at the EPA (Artex A160313)

Yes, we are good to go on April 11 at 8:30 a.m.

From: Wilson, SeVera
Sent: Tuesday, April 4, 2017 1:46 PM
To: Grimsley, Molly <GrimsleyM@si.edu>; Emilia Boehm Emig <eemig@artexfas.com>; Hale, Michelle <hale.michelle@epa.gov>
Cc: Jenkins, Donna <Jenkins.Donna@epa.gov>; Hupp, Sydney <hupp.sydney@epa.gov>; Olivas, Marissa <OlivasM@si.edu>
Subject: RE: Installation at the EPA (Artex A160313)

Hi Michelle, Are we still good for April 11, @ 8:30 am? Thanks.

Emilia, Please send me the information about the employees & vehicle reporting to the building.
Thanks.

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Hello All,

The new date of 4/11 at 8:30 a.m. works for Artex. We estimate the installation of only the two NPG portraits will take two hours.

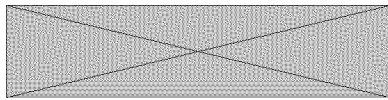
Molly, kindly confirm if this date and time works for the NPG staff.

Thank you,

Emilia

Emilia Boehm Emig

Client Service Representative



8712 Jericho City Dr.

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Main: 301.350.5500

Direct: 301.747.0911

TF: 800.652.7839

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Hello SeVera,

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If we also need to install the other 4-5 works already on site, the estimated time to install is 4 hours.

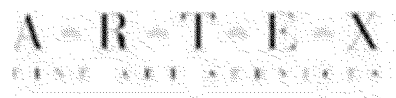
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Hello Molly and SeVera,

Thank you for letting us know that Saturday is not an option for you, Molly.

Unfortunately we do not have availability to install on Monday, 4/3. However, we do have availability for Wednesday, 4/5 and Thursday, 4/6. Please let me know if either of those dates could work for both the EPA and the NPG.

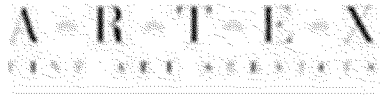
SeVera, by way of a separate email I will send you a revised estimate to reflect weekday installation.

Thank you,

Emilia

Emilia Boehm Emig

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Hello Molly,

SeVera Wilson has been in touch regarding the collection, delivery, and installation of the two portraits being lent by the NPG to the EPA.

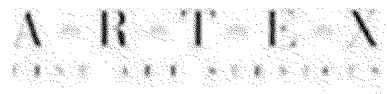
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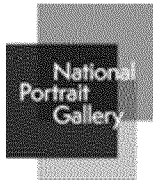
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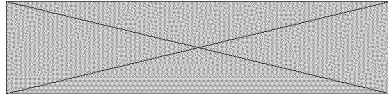
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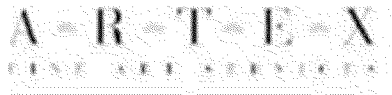
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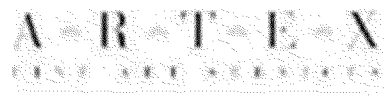
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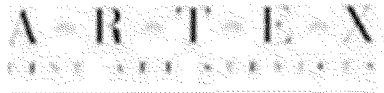
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