PLAINTIFF'S EXHIBIT

MON-880

Monsanto

FROM (NAME & LOCATION) R.T. Hammann, LP&S, Texas City O-22 Ext. 3234

DATE June 28, 1983

SUBJECT OFFICE SAFETY COMMITTEE 1983-84

REFERENCE

TO

Leo Garza	OA-11
Bob Grannon	OA-9
Pennie Johnson	1R-16
Sylvia Pierce	OA-13
Beverly Runfalo	O-6
Dan Shea	2Z×
Greg Smith	OA-19×
Rosalee Terry	50D
Don Treleaven	OA-16

CC

G.L. Tromblee	O-10
PMSB	
SHAC	
E.P. Bailey	OA-16
E.R. Dupuis	OA-13
R.M. Fritz	1R-16
R.A. Hernandez	OA-3
C.N. McClanahan	2Z
D.W. Metten	OA-19
R.V. Parker	OA-9
M.A. Riddle	O-22
J.A. Stal	2R-48
J.G. Trafton	O-6

Acting on the recommendations of the outgoing Office Safety Committee and the Safety and Housekeeping Action Committee (SHAC), the Plant Manager has appointed you to serve on the Office Safety Committee for a one-year term beginning July 1, 1983. Don Treleaven will be chairman and Sylvia Pierce will be secretary.

The purpose of this committee will be to provide safety programming of all types including safety meetings for office personnel wherever their offices may be located. It is expected that field-based clerks will be involved in the unit where they are based, but are also expected to participate in all plantwide office safety activities.

In accordance with the policy statement of the Plant Manager's Safety Board, the Loss Prevention and Safety representative on this committee should link the committee to the Plant Manager's Safety Board through the Loss Prevention and Safety Superintendent. The LP&S representative to the committee will be Mark Riddle. Prior to the expiration of your term, you, as a committee, will nominate your replacements. Final selection from the nominees will be recommended by SHAC to the Plant Manager.

Safety meetings for office workers will normally be scheduled on a quarterly basis. Additional meetings can be held at the discretion of your committee whenever there is a subject of particular interest or when there is a special need. We will expect the Office Safety Committee to participate in and fully support all plantwide safety programs.

We think an outstanding group has been selected for this committee and we are looking forward to working closely with you in assuring another outstanding Office Safety Committee for the coming year.

- Intro.
- Calendar

~~July Bob~~
Aug. Bob
Sep. Leo
Oct.
Nov.
Dec.

Bob

R. T. Hammann

RTH/es

SC 14341

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