

A G E N D A
MEETING OF THE MCA BOARD OF DIRECTORS
11:00 a.m. (EST), Tuesday, January 8, 1963
The Union Club, New York City

- I. MINUTES OF DECEMBER 11, 1962, MEETING.
- II. REPORT OF THE TREASURER.
 - (a) Seven-Month Financial Report -- June 1 - December 31, 1962. (Enclosure)
 - (b) Financial Report -- November 20, 1962, Semi-Annual Meeting.
- III. BOARD OF DIRECTORS.
 - (a) Policy Study Committee.
 - (b) Finance Committee. Report on January 7, 1963, Meeting.
 - (c) March 11 - 12, 1963, Regional Directors Meeting at Houston.
- IV. APPOINTMENTS TO TECHNICAL AND FUNCTIONAL COMMITTEES.*
 - (a) Ammonium Nitrate Technical Committee.
R. A. Stockill, Cyanamid of Canada Limited.
 - (b) Legal Advisory Committee.
James M. Fulton, Merck & Co., Inc., replacing Fred Bartenstein.
 - (c) Mechanical Technical Committee.
W. D. Claus, Celanese Corporation of America.
 - (d) Patent Committee.
Carl Seutter, M&T Chemicals Inc., replacing H. H. Goodman.
 - (e) Physical Distribution Subcommittee.
C. R. MacRae, Canadian Industries Limited, replacing W. H. Rockwell.
 - (f) Plastics Committee.
J. H. Childs, Du Pont of Canada Limited.
- V. COMMITTEE REPORT.

Walker Penfield, past Chairman of the Air Pollution Abatement Committee, will report on (1) the National Conference on Air Pollution held in Washington last month, and (2) the cooperative USPHS-MCA study on atmospheric emissions from chemical plants.
- VI. STAFF REPORTS AND MISCELLANEOUS ITEMS.
 - (a) Legislation.
 - (b) Public Relations.
 - (c) Technical.

* A number of task group and ad hoc appointments are listed on the attached sheet.

Next Meeting: Tuesday, February 12, 1963, Union Club, New York City.

Immediately following conclusion of the Board luncheon, brief meetings of the following Board Committees will be held:

Program Committee

Economic Facts Study Committee

CMA 068086

MINUTES of the one hundred twenty-fourth meeting of the Directors of the Manufacturing Chemists' Association, Inc., held at the Union Club, New York City, on January 8, 1963, at 11:00 a.m. (EST).

There were present:	Chester M. Brown	H. E. Martin
	F. L. Bryant	Warren H. Moyer
	Bennett S. Chapple, Jr.	Charles S. Munson
	David H. Dawson	J. A. Neubauer
	Raymond F. Evans	Thomas S. Nichols
	D. S. Frederick	Robinson Ord
	Ralph K. Gottshall	George L. Parkhurst
	William B. Graham	Charles H. Sommer
	Kenneth H. Hannan	George R. Vila
	John A. Hill	G. L. Weissenburger
	John E. Hull	W. N. Williams
	Richard W. KixMiller	Robert I. Wishnick
	Kenneth H. Klipstein	John E. Wood, III
	Harry B. Marshall	M. F. Crass, Jr.

Alternates: Arthur C. Emelin (for William B. Graham)
 J. D. Gunther (for John A. Hill)
 William M. Haile (for Kenneth H. Hannan)
 Max A. Minnig (for Robert I. Wishnick)
 Thomas F. Willers (for F. L. Bryant)

General Counsel: Lloyd Symington - Fowler, Leva, Hawes & Symington

Present by Invitation: Howard S. Bunn - Union Carbide Corporation
 Harry Krehbiel - Catalin Corporation of America
 A. R. Marusi - The Borden Chemical Company
 Robert G. Ruark - Corn Products Company
 G. H. Decker - MCA
 F. H. Carman - MCA
 A. E. Settle - MCA

Chairman Dawson welcomed the guests who were present and invited them to take an active part in the discussion. He then welcomed General George H. Decker, who joined the Association's staff on January 2 as Assistant to the President.

I. MINUTES OF DECEMBER 11, 1962, MEETING.

The Minutes of this meeting were duly approved as submitted to the members.

II. REPORT OF THE TREASURER.

(a) Financial Report -- Period June - December 31, 1962. The financial report for the seven months ending December 31, 1962, was summarized by the Treasurer.

ON MOTION duly made and seconded, it was

VOTED: That the report be accepted and placed on file.

(b) 12th Semi-Annual Meeting. The Treasurer presented a final financial report with respect to the Semi-Annual Meeting held in New York City on November 20, 1962, as follows:

Income	\$29,026
Expenses	<u>19,334</u>
Balance to Treasury	\$ 9,692

III. BOARD OF DIRECTORS.

(a) Policy Study Committee. In Mr. McCurdy's absence, Mr. Sommer stated that a meeting of the Committee would be held that afternoon to complete its work. A report will then be prepared for transmittal to the Directors in advance of Board consideration. While there is a possibility that final consideration can be given to the report at the February 12 meeting, it is more likely that the matter will come up at the March 12 meeting in order to permit adequate advance study on the part of individual Directors.

(b) March 11 - 12, 1963, Regional Directors Meeting at Houston. The Secretary reviewed arrangements for this meeting in which the Texas Chemical Council will participate. The plant tour will leave the Sheraton-Lincoln Hotel at Houston at 1:30 p.m. on Monday, March 11, and will proceed to Freeport, Texas. With plant inspection stopovers, buses should reach the Lake Jackson grounds at Freeport at 5:30 p.m. Refreshments will be followed by a Texas barbeque dinner provided by The Dow Chemical Company. Buses will be back in Houston at approximately 9:15 p.m. The Directors Meeting will be held on Tuesday morning, March 12, at 10:30 a.m., followed by a reception and luncheon. Members of the TCC Board of Directors and Executive Contacts of MCA member firms having operations in the area will be invited to all functions. As stated, headquarters hotel will be the Sheraton-Lincoln, and full details with respect to reservations, etc., will be forwarded to all interested persons within approximately ten days.

(c) Report of the Finance Committee. Mr. Hannan reported that a meeting of the Finance Committee had been held the preceding evening. At that time, the Committee reviewed in detail the seven-month financial statement, including income and budgetary matters; reviewed the Association's investment program; evaluated the chemical sales definition and fee schedule in relation to current needs; and gave advance consideration to budget levels and financing for fiscal 1963-64 in view of the certainty of a substantially reduced operating surplus at the close of the current fiscal year.

Although the financial condition of the Association was found to be satisfactory, with possible income exceeding earlier estimates by \$21,500, it now appears that there will be an over-all budget deficit of \$53,000, which, when added to the supplemental appropriations authorized by the Board of \$75,000 (environmental health) and \$10,000 (special tax counsel), will result in an estimated net deficit for the year of \$116,500. Surplus funds, which totaled \$522,500 at the start of the current year, will be reduced accordingly and will result in only 4.8 months of operating expense under current budgetary levels. This is in the face of Board policy to maintain the surplus at a six-month operating level.

The Committee proposed the following recommendations for Board consideration:

- (1) That the Treasurer be authorized to circularize member firms for confidential sales data for calendar 1962 -- this to be the basis for 1963-64 membership fees -- in order that an early start may be made in planning next year's budget and financing.
- (2) That the current fee schedule be maintained for fiscal 1963-64 if at all possible. With anticipated income next year under the current schedule probably exceeding 1962-63 income by \$100,000 because of generally increased chemical sales, the Association would be in position to maintain an expense budget comparable to the current income total (approximately \$1,030,000) and, at the same time, permit the assignment of \$50,000 to surplus and a like amount for contingency or operating purposes.
- (3) That the principle of maintaining a surplus equivalent to six months' operating expense be affirmed and that the current surplus be brought up to that figure over a period of time, with a start to be made next year as indicated under (2), above. Should the budget and assignments to surplus and contingency exceed \$1,130,000, the Committee recommends that the level of membership fees be increased.

Following discussion,

ON MOTION duly made and seconded, it was

VOTED: That the report of the Finance Committee
be accepted.

IV. APPOINTMENTS TO TECHNICAL AND FUNCTIONAL COMMITTEES.

The following committee appointments were approved:

- (a) Ammonium Nitrate Technical Committee.
R. A. Stockill, Cyanamid of Canada Limited.
- (b) Committee on Tank Cars, Tank Trucks, and Portable Tanks.
Paul Hartmann, Shawinigan Chemicals Limited, replacing D. G.
Law.
- (c) Labels and Precautionary Information Committee.
L. W. Burnette, General Aniline & Film Corporation, replacing
Fred Ebersole.
- (d) Legal Advisory Committee.
James M. Fulton, Merck & Co., Inc., replacing Fred Bartenstein.
- (e) Mechanical Technical Committee.
W. D. Claus, Celanese Corporation of America.
- (f) Patent Committee.
Carl Seutter, M&T Chemicals Inc., replacing H. H. Goodman.
- (g) Physical Distribution Subcommittee.
C. R. MacRae, Canadian Industries Limited, replacing W. H.
Rockwell.
- (h) Plastics Committee.
J. H. Childs, Du Pont of Canada Limited.

For informational purposes, those present were handed a list of
appointments to task groups and ad hoc committees pertaining to Plastics and
Transportation activities.

V. COMMITTEE REPORT.

Mr. Walker Penfield, past Chairman of the Air Pollution Abatement
Committee, presented a ten-minute report relating to (1) MCA participation and

reaction to the National Conference on Air Pollution, held in Washington during December, and (2) the cooperative study on atmospheric emissions from chemical plants which has been arranged jointly by the U. S. Public Health Service and MCA. With respect to the latter, Monsanto Chemical Company has made technical personnel available to the Association to act in liaison capacity with USPHS on the first study relating to sulfuric acid.

VI. STAFF REPORTS.

(a) Legislation. With the return of Congress on January 7, General Hull reported on possible legislation of direct interest to the chemical industry that may be introduced. Noting that 47 state legislatures will convene this year, he stated that staff activities for both Federal and State Legislation had been combined and that the necessary personnel transfers had been made.

With reference to tax matters, he enumerated a list of 16 subjects which have been under study by the Tax Policy Committee for the purpose of recommending possible tax revisions in forthcoming legislation. These will be submitted to Board members for consideration in advance of the February 12 meeting in order that an Association position legislative-wise may be adopted at that time.

General Hull reported that Messrs. Dawson, Decker, Carman, and he had met last week in Washington with Christian Herter, Special Representative of the President for Trade Matters, and his Assistant, Mr. Rashish, with respect to policy matters arising out of implementation of the Trade Expansion Act. It is planned to schedule a second conference with Messrs. Gossett, Deputy to Mr. Herter, and Rashish in the near future.

(b) Environmental Health. A. E. Settle, staff Director of Public Relations, reviewed progress with respect to the six-step environmental health public relations program approved by the Board of Directors last September, following publication of the book "Silent Spring." To date, the ad hoc technical committee is functioning, active liaison has been stepped up with allied trade associations, and a large volume of informational material has been prepared and distributed to consumer, professional, educational, legislative, and other groups. Mr. Settle distributed samples of such materials and responded to questions raised by individual Directors.

There being no further business to come before the meeting, it was unanimously resolved to adjourn.

M. F. Crass, Jr.
Secretary

APPROVED: David H. Dawson
Chairman

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