

Message

From: Conrad, Kara [KConrad@USChamber.com]
Sent: 3/15/2018 1:26:02 PM
To: Kundinger, Kelly [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=e3c9a5d16e2244079e222f342bf9992f-Kundinger,]
CC: Byers, Dan [DByers@USChamber.com]; Bennett, Tate [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=1fa92542f7ca4d01973b18b2f11b9141-Bennett, El]; Daniell, Kelsi [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=cd867173479344b3bda202b3004ff830-Daniell, Ke]
Subject: RE: Administrator Pruitt Invitation to speak at April 13th Global Energy Institute Leadership Council Meeting

Hi Kelly,

This is great news! 8:30 AM works on our end. We typically begin serving breakfast 30 minutes before the program begins, so the serving of breakfast/registration will begin at 8:00 AM, with programming beginning at 8:30 AM. Let me know if there are any issues with this.

We plan to send out a save the date today, which I will send to you shortly.

We are looking forward to this. Thanks again, Kelly.

Best,

Kara

From: Kundinger, Kelly [mailto:kundinger.kelly@epa.gov]
Sent: Wednesday, March 14, 2018 6:11 PM
To: Conrad, Kara <KConrad@USChamber.com>
Cc: Byers, Dan <DByers@USChamber.com>; Bennett, Tate <Bennett.Tate@epa.gov>; Daniell, Kelsi <daniell.kelsi@epa.gov>
Subject: RE: Administrator Pruitt Invitation to speak at April 13th Global Energy Institute Leadership Council Meeting

Hi Kara & Dan –

Thank you for following up. It was great talking with both of you last week. I want to follow up on our conversation to confirm Administrator Pruitt's attendance as a guest speaker on Friday, April 13th. Is it possible to schedule his speaking engagement during a breakfast that morning, perhaps beginning around 8:30?

If you plan to promote his attendance on any medium, we kindly ask that you send it to us for review before distributing.

I look forward to working with you as we prepare for this event.

Best,

Kelly

From: Conrad, Kara [mailto:KConrad@USChamber.com]
Sent: Thursday, March 8, 2018 4:44 PM
To: Kundinger, Kelly <kundinger.kelly@epa.gov>

Cc: Byers, Dan <DByers@USChamber.com>

Subject: RE: Administrator Pruitt Invitation to speak at April 13th Global Energy Institute Leadership Council Meeting

Hi Kelly,

We were able to talk to Karen, and she would like to emphasize that no one can enter the building that is not authorized to attend the meeting, and it is not an open meeting nor a public meeting. We can provide the security detail a list of attendees in advance also. We will also be able to work with the email constraints, but hope we can share with via email at least a few days in advance.

Thanks again for making the time to chat today! We look forward to hearing more from you all soon.

Best,

Kara

From: Kunding, Kelly [<mailto:kunding.kelly@epa.gov>]

Sent: Wednesday, March 7, 2018 3:20 PM

To: Conrad, Kara <KConrad@USChamber.com>

Cc: Byers, Dan <DByers@USChamber.com>

Subject: RE: Administrator Pruitt Invitation to speak at April 13th Global Energy Institute Leadership Council Meeting

That would be great. Thank you. I look forward to talking with you tomorrow afternoon.

From: Conrad, Kara [<mailto:KConrad@USChamber.com>]

Sent: Wednesday, March 7, 2018 3:19 PM

To: Kunding, Kelly <kunding.kelly@epa.gov>

Cc: Byers, Dan <DByers@USChamber.com>

Subject: RE: Administrator Pruitt Invitation to speak at April 13th Global Energy Institute Leadership Council Meeting

Hi Kelly,

That time works on our end. Would you like us to call you at Ex. 6?

Best,

Kara

From: Kunding, Kelly [<mailto:kunding.kelly@epa.gov>]

Sent: Wednesday, March 7, 2018 3:15 PM

To: Conrad, Kara <KConrad@USChamber.com>

Cc: Byers, Dan <DByers@USChamber.com>

Subject: RE: Administrator Pruitt Invitation to speak at April 13th Global Energy Institute Leadership Council Meeting

Kara –

Are you available for a call at 4:00 tomorrow afternoon?

Thanks,

Kelly

From: Conrad, Kara [<mailto:KConrad@USChamber.com>]

Sent: Wednesday, March 7, 2018 2:54 PM

To: Kunding, Kelly <kunding.kelly@epa.gov>

Cc: Byers, Dan <DByers@USChamber.com>

Subject: RE: Administrator Pruitt Invitation to speak at April 13th Global Energy Institute Leadership Council Meeting

Hi Kelly,

Unfortunately, I will be out of the office on Friday. Would you be available tomorrow or Monday? If not, my colleague Dan Byers is available at 10:00 am on Friday. Just let me know what works best for you.

Thank you!

Kara

From: Kunding, Kelly [<mailto:kunding.kelly@epa.gov>]

Sent: Wednesday, March 7, 2018 2:50 PM

To: Conrad, Kara <KConrad@USChamber.com>

Cc: Byers, Dan <DByers@USChamber.com>

Subject: Re: Administrator Pruitt Invitation to speak at April 13th Global Energy Institute Leadership Council Meeting

Hi Kara -

Thank you for checking in. Are you available for a phone call on Friday morning at 10:00 to discuss your event further? If so, please let me know the best number to reach you.

Thank you,

Kelly

On Mar 7, 2018, at 2:37 PM, Conrad, Kara <KConrad@USChamber.com> wrote:

Hi Kelly,

I hope your week is going well! I just wanted to check in with you to see if there are any updates on Administrator Pruitt's availability to attend the U.S. Chamber's Global Energy Institute Leadership Council on April 13th.

Please let me know if you need any other details or further information. I look forward to hearing from you.

Best,

Kara

From: Conrad, Kara

Sent: Tuesday, February 27, 2018 1:43 PM

To: 'kunding.kelly@epa.gov' <kunding.kelly@epa.gov>

Cc: Byers, Dan <DByers@USChamber.com>

Subject: FW: Administrator Pruitt Invitation to speak at April 13th Global Energy Institute Leadership Council Meeting

Hi Kelly,

As requested, you may find the completed Speaker Request Form attached. Please let me know if you need anything else!

Best,

Kara Conrad

Associate Manager, Operations and Administration

Global Energy Institute

U.S. Chamber of Commerce | 1615 H Street, NW | Washington, DC 20062

O: **Ex. 6** C: **Ex. 6**

<image001.png>

<image002.png> <image003.png> <image004.png>

From: Kundinger, Kelly [<mailto:kundinger.kelly@epa.gov>]

Sent: Tuesday, February 27, 2018 11:13 AM

To: Byers, Dan

Subject: RE: Administrator Pruitt Invitation to speak at April 13th Global Energy Institute Leadership Council Meeting

Hi Dan –

My name is Kelly Kundinger and I work in Administrator Pruitt's Office of Scheduling and Advance. Your correspondence with Liz and John regarding your upcoming Leadership Council meeting was forwarded to me.

We appreciate the invitation and are interested in learning more about this event. As such, would you mind completing the attached form and sending it back to me?

Thank you,

Kelly Kundinger

Deputy Director of Scheduling and Advance

Kundinger.Kelly@epa.gov

Ex. 6