

From: Kari Kaibel <KaibelK@api.org>

To: Leila Getto <leila_getto@ios.doi.gov>

Subject: RE: Wednesday, March 14 - Cost Breakdown

Date: Thu, 15 Mar 2018 16:36:53 +0000

Importance: Normal

Good afternoon again, Leila. I've just noticed a missed call on my mobile phone from your line, and have left you a message on your voicemail. The best number at which to reach me is my direct office line at 202-682-8402.

Many thanks,
Kari

From: Leila Getto <leila_getto@ios.doi.gov>

Sent: Thursday, March 15, 2018 12:13 PM

To: Kari Kaibel <KaibelK@api.org>

Subject: Re: Wednesday, March 14 - Cost Breakdown

Can I trouble you for the estimated per person cost of the reception?

Leila Getto
Deputy Director, Scheduling and Advance
Office of the Secretary
Direct 202-208-5359
Cell 202-706-9435

On Mar 14, 2018, at 9:29 PM, Kari Kaibel <KaibelK@api.org> wrote:

Leila,

Please let me know if I may provide more information.

Happy to help!
Kari

Kari Kaibel
Executive Assistant to
Executive Vice President & Chief Strategy Officer
via 703-674-7631

From: Marty Durbin <durbinm@api.org>

Sent: Wednesday, March 14, 2018 9:27 PM

Subject: Wednesday, March 14 - Cost Breakdown

To: Leila Sepehri Getto <leila_getto@ios.doi.gov>

Greetings, Leila,

Please find below as requested:

#1364279.1

Reception (cost per person) – food is \$28 per person. Drinks are on consumption so harder to calculate. Cocktails \$20 each, beer is \$8/9 per bottle, wine is \$79 per bottle.

Tax (per person) 14%

Tips (per person) – no direct tips at the dinner but the service charge is 24% (service charge is taxable)

Dinner per person (\$120)

Total Number of attendees – 72

Should you require further detail, please let me know.

Happy to help!

Kari

Kari Kaibel

Executive Assistant to

Executive Vice President & Chief Strategy Officer

via 703-674-7631

#1364279.2