

From: Fitzsimmons, Alexander on behalf of Korzh, Yuliya (CONTR)
Sent: Tue, 28 Jan 2025 18:22:34 +0000
To: Winberg, Steven; Dundee, Carey <carey.dundee@bracewell.com>; Mr. Salo L. Zelermeyer <Salo.zelermeyer@valero.com>; Aaron E. Ringel <aringel@afpm.org>; Maisano, Frank <frank.maisano@bracewell.com>
Cc: scott.segal@bracewell.com
Subject: AFPM

From: Fitzsimmons, Alexander
Sent: Tue, 28 Jan 2025 18:22:33 +0000
To: Winberg, Steven; Dundee, Carey <carey.dundee@bracewell.com>; Mr. Salo L. Zelermeyer <Salo.zelermeyer@valero.com>; Aaron E. Ringel <aringel@afpm.org>; Maisano, Frank <frank.maisano@bracewell.com>
Cc: scott.segal@bracewell.com
Subject: AFPM
Categories: Purple Category

From: Fitzsimmons, Alexander
Sent: Tue, 28 Jan 2025 18:22:37 +0000
To: Fitzsimmons, Alexander; Winberg, Steven; Dundee, Carey
<carey.dundee@bracewell.com>; Mr. Salo L. Zelermyer <Salo.zelermyer@valero.com>; Aaron E. Ringel
<aringel@afpm.org>; Maisano, Frank <frank.maisano@bracewell.com>
Cc: scott.segal@bracewell.com
Subject: AFPM

From: Aaron Ringel
Sent: Mon, 3 Feb 2025 16:43:17 +0000
To: Fitzsimmons, Alexander
Subject: [EXTERNAL] AFPM meeting request for Secretary Wright
Attachments: AFPM Meeting Request Letter to Secretary Wright.pdf

Alex,

It was great connecting with you last week! Following up on our conversation I wanted to pass along the attached meeting request letter from AFPM CEO Chet Thompson to Secretary Wright.

Understanding the Secretary's busy schedule, we stand ready to work with your staff to set up a time for them to meet at your earliest convenience. I'm looping in Chet's Executive Assistant Sofia Tran as well. Please feel free to reach out with any questions.

Best,
Aaron

Aaron Ringel
Vice President
Government Relations

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ARingel@afpm.org

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American
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20036

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February 3, 2025

Secretary Wright
U.S. Department of Energy
1000 Independence Avenue SW
Washington, D.C. 20585

Secretary Wright,

Congratulations on your recent confirmation as Secretary of the Department of Energy (DOE). On behalf of the American Fuel & Petrochemical Manufacturers (AFPM), we are confident that your leadership will bring a fresh perspective to the agency, further advancing our nation's success and energy independence. We would welcome a chance to meet with you to discuss in more detail AFPM's priorities.

AFPM is the leading trade association representing the U.S. fuel refining industry, which supplies gasoline, diesel, jet fuel, sustainable aviation fuel, and renewable diesel around the country and the world; the petrochemical industry, which manufactures the essential building blocks for modern life; and the midstream energy industry, which makes it possible to transport energy feedstocks and products where they need to go. Our companies support nearly 3 million high-quality U.S. jobs and have facilities in more than 30 states.

I hope that your schedule permits you to accept our invitation to meet. Please feel free to contact Aaron Ringel (aringel@afpm.org) on our staff if you have any questions.

We look forward to hearing from you.

Sincerely,

Chet Thompson
President and CEO
American Fuel & Petrochemical Manufacturers

To: ARingel@afpm.org
Cc: Fitzsimmons, Alexander; Hebert, Ashley
Subject: RE: AFPM meeting request for Secretary Wright
Attachments: Sec._Event Request Form.docx

Hi Aaron!

I hope you are having a great start to your week. Alex had passed your email along to me, so I wanted to make sure I got back to you!

Thank you so much for reaching out and your interest in setting up a meeting with the Secretary. Please have the appropriate member of your team fill out the attached event request form and return it (b)(6) - Secretary Wright for our records and consideration!

We look forward to hearing from you. Thanks so much!

Izzy Lamanna

From: Aaron Ringel <ARingel@afpm.org>
Sent: Monday, February 3, 2025 11:43 AM
To: Fitzsimmons, Alexander <alexander.fitzsimmons@hq.doe.gov>
Subject: [EXTERNAL] AFPM meeting request for Secretary Wright

Alex,

It was great connecting with you last week! Following up on our conversation I wanted to pass along the attached meeting request letter from AFPM CEO Chet Thompson to Secretary Wright.

Understanding the Secretary's busy schedule, we stand ready to work with your staff to set up a time for them to meet at your earliest convenience. I'm looping in Chet's Executive Assistant Sofia Tran as well. Please feel free to reach out with any questions.

Best,
Aaron

Aaron Ringel
Vice President
Government Relations

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Event Information Request Form

Thank you for your interest in hosting the U.S. Secretary of Energy at your event. To ensure that the appropriate individual within the Department of Energy is participating in your event and because the Office of the Secretary is committed to maintaining the highest ethical standards, we need the information requested below before we can agree to confirm a speaker.

Please respond to the questions below and send your response to (b)(6) - Secretary Wright.
If you have any questions you may contact the Secretary's Scheduling Office at (b) (6) .

Title of the Event (please note if the event is a weekly, monthly, annual, etc.):	
Date of Event (please note if the date is flexible):	
Event Location (venue, address, city and state/country):	
Point(s) of Contact (Name, Email, Phone):	
Briefly describe the event in detail including the purpose and desired role of the Secretary (i.e. deliver keynote remarks, attend an event, meet with attendees etc.):	
Is the event a fundraiser? If yes, please explain who it is benefiting (i.e. specific charity, a political candidate, etc.):	
Audience	
Approximately how many people are expected to attend the event?	
Please describe the target audience of the event (elected officials, local community leaders, academics, industry representatives, public sector representatives, etc.).	
Will the attendees at the event include persons with a diversity of views or interests, or representatives from throughout an industry or profession, or the range of persons interested in a matter? (If yes, please describe.)	

Is the event open to the public (this includes ticketed individuals)? If not, please describe who is privately invited.	
Who are other VIPs or speakers <u>confirmed</u> and in what role?	
Who are other VIPs or speakers <u>invited</u> ?	
Remarks	
If you are requesting remarks, are there any specific issues you would like the Secretary to highlight/address in his remarks?	
What is the desired format of his remarks (will he be delivering the keynote, sharing the stage, participating in a panel or roundtable, etc.)?	
What is the public registration/ticket fee to attend/participate in the event?	
Will there be a teleprompter available? Will there be a podium?	
Communications/Press	
Is the event open or closed to press?	
If open, are you expecting local, state, or national news coverage?	
If this is an annual event, which news outlets typically cover the event?	
Will you be advertising or live streaming the event on any social media outlets or websites? (If yes, please explain.)	
Logistics/Other*	
What does the invitation include: registration/conference event fee; meals or refreshments; receptions or other entertainment; informational materials; and memento or token of appreciation	
What is the monetary value of the invitation to the Secretary, etc.? Please identify how the costs were determined. (Please attach separate sheet if necessary.)	
Does the invitation extend to the Secretary's spouse or other guest? If yes, will others in	

attendance generally be accompanied by a spouse or other guest?	
If the Secretary is not able to attend, is a surrogate desired? If yes, anyone specific?	
Any additional notes or information?	
Event Host and Sponsor	
Who is the <u>event host</u> ? (Please identify and provide background on the Event host as well as any other organization involved in the Event.)	
<u>Event host</u> website/url.	
Is the <u>event host</u> a registered lobbyist or lobbying organization, and/or registered under the Foreign Agents Registration Act? (If yes, please identify.)	
Is the <u>event host</u> a partisan political candidate, a representative of a political party or a registered political action committee (PAC)? (If yes, please identify.)	
Is the <u>event host</u> a 501(c)(3) organization or a media organization? (If yes, please identify.)	
Is the <u>event host</u> seeking or currently have any business interests with the Department such as permits, contracts, litigation, grants, etc.? (If yes, please describe.)	
Who are the <u>sponsors</u> of the event? Please identify and provide background information on the individual and/or entity.	
Are any event <u>sponsors</u> seeking or do they currently have any business interests with the Department such as permits, contracts, litigation, grants, etc.? (If yes, please describe.)	
With which Bureau or Agency does your agenda most align? Please list all, if more than one.	

***IMPORTANT NOTE: The purpose of these questions is to elicit information relevant to the ethics analysis and is not a solicitation or request for anything of value by the Department or any of its employees.**

From: Lamanna, Isabelle
Sent: Tue, 4 Feb 2025 17:00:07 +0000
To: ARingel@afpm.org
Cc: Fitzsimmons, Alexander; Hebert, Ashley
Subject: RE: AFPM meeting request for Secretary Wright
Attachments: Sec. Meeting Request Form.docx

Hi Aaron!

I hope you are having a great start to your week. Alex had passed your email along to me, so I wanted to make sure I got back to you!

Thank you so much for reaching out and your interest in setting up a meeting with the Secretary. Please have the appropriate member of your team fill out the attached meeting request form and return it (b)(6) - Secretary Wright for our records and consideration!

We look forward to hearing from you. Thanks so much!

Izzy Lamanna

From: Aaron Ringel <ARingel@afpm.org>
Sent: Monday, February 3, 2025 11:43 AM
To: Fitzsimmons, Alexander <alexander.fitzsimmons@hq.doe.gov>
Subject: [EXTERNAL] AFPM meeting request for Secretary Wright

Alex,

It was great connecting with you last week! Following up on our conversation I wanted to pass along the attached meeting request letter from AFPM CEO Chet Thompson to Secretary Wright.

Understanding the Secretary's busy schedule, we stand ready to work with your staff to set up a time for them to meet at your earliest convenience. I'm looping in Chet's Executive Assistant Sofia Tran as well. Please feel free to reach out with any questions.

Best,
Aaron

Aaron Ringel
Vice President
Government Relations

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Meeting Information Request Form

Thank you for your interest in meeting with U.S. Secretary of Energy. To ensure that the appropriate individual within the Department of Energy is meeting with you on a given matter and because the Office of the Secretary is committed to maintaining the highest ethical standards, we need the information requested below before we can agree to schedule a meeting¹.

Please respond to the questions below and send your response to (b)(6) - Secretary Wright. If you have any questions you may contact the Secretary’s Scheduling Office at (b) (6)

Requesting individual/organization: (Please identify the person(s) (name and affiliation) requesting the meeting, including any background information on the affiliated organization(s).)	
Contact information (Name, Email, Phone):	
Please describe the action sought from the Office of the Secretary:	
Meeting date (if date is flexible please indicate the range): Please explain any time sensitivity that impacts the date of the meeting, such as court-ordered or statutory deadline:	
Proposed meeting location (City, State/Country):	
Describe the proposed meeting topic/ agenda, provide available briefing materials, and identify desired outcome(s):	
Expected meeting participants (name, title, and organizational affiliation):	
Are any expected meeting participants registered lobbyists or lobbying organizations, and/or registered under the Foreign Agents Registration Act? (If yes, please identify.)	
Are any expected meeting participants a partisan political candidate, a representative of a political party or a registered political	

action committee (PAC)? (If yes, please identify.)	
Do any expected meeting participants seek or currently have any business interests with the Department of Energy such as permits, contracts, litigation, grants, etc.? (If yes, please identify.)	
Will the meeting involve legislation, broad policy options, or other general matters that involve a large and diverse range of persons and interests? (If yes, please describe.)	
Will the meeting involve regulations, rules, or other matters that impact a specific industry, sector of the economy, or group of persons? (If yes, please describe.)	
If the Secretary is unable to meet, is a surrogate desired? If yes, who specifically?	
Any additional notes or information?	

DRAFT / DELIBERATIVE

From: Sofia Tran
Sent: Wed, 12 Feb 2025 21:08:38 +0000
To: Lamanna, Isabelle
Cc: Secretary
Subject: [EXTERNAL] RE: Meeting Request: Secretary Wright/AFPM

Izzy,

That's great news and we thank you for your follow-up! I will be in touch with you at the beginning of March. Have a wonderful evening.

Respectfully,

Sofia Tran
Specialist, Communications & Administration
**American Fuel & Petrochemical
Manufacturers (AFPM)**
1800 M Street NW
Suite 900 North
Washington, DC 20036
Office: (b) (6)
Fax: (b) (6)
Email: stran@afpm.org

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From: Lamanna, Isabelle <Isabelle.Lamanna@hq.doe.gov>
Sent: Wednesday, February 12, 2025 11:31 AM
To: Sofia Tran <STran@afpm.org>; Secretary <(b)(6) - Secretary Wright >
Subject: RE: Meeting Request: Secretary Wright/AFPM

You don't often get email from isabelle.lamanna@hq.doe.gov. [Learn why this is important](#)

EXTERNAL MESSAGE: This email originated outside of our company.

Hi Sofia!

I wanted to follow up with you. This is definitely a meeting we would like to make happen for the week of March 17-19th. We are awaiting approval from our ethics team at the moment and normally can look to lock in an exact date and time about two weeks out.

If you could please touch base with me at the start of March, that would be great!

Thanks so much.

Izzy

From: Lamanna, Isabelle
Sent: Tuesday, February 11, 2025 11:09 AM
To: Sofia Tran <STran@afpm.org>; Secretary <(b)(6) - Secretary Wright >
Subject: RE: Meeting Request: Secretary Wright/AFPM

Good morning, Sofia!

I hope you are having a great start to your week. Thank you very much for sending over the required form. We are discussing with our team and will get back to you as soon as possible after reviewing the Secretary's calendar.

Have a great rest of your week!

Thank you,

Izzy

From: Sofia Tran <STran@afpm.org>
Sent: Wednesday, February 5, 2025 11:34 AM
To: Secretary <(b)(6) - Secretary Wright >
Subject: [EXTERNAL] Meeting Request: Secretary Wright/AFPM
Importance: High

Good morning,

On behalf of American Fuel and Petrochemical Manufacturers, please find the request form to meet with Secretary Wright attached to this email. If you have any questions or need additional materials, please let me know.

Thank you.

Respectfully,

Sofia Tran
Specialist, Communications & Administration
**American Fuel & Petrochemical
Manufacturers (AFPM)**
1800 M Street NW
Suite 900 North
Washington, DC 20036
Office: (b) (6)
Fax: (b) (6)
Email: stran@afpm.org

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From: Lamanna, Isabelle
Sent: Tue, 18 Feb 2025 23:02:37 +0000
To: Aaron Ringel
Cc: Hebert, Ashley; Sofia Tran
Subject: RE: AFPM meeting request for Secretary Wright

Good evening, Aaron and team!

I hope you are having a great start to the week. Thank you very much for the patience as we work through this request.

As he is coming from the Private Sector, we are doing an in-depth ethics check on all meeting and event requests while we work through the Secretary's divesting process over the given time frame he has to divest.

Unfortunately, until the divesting window closes, this falls under that category, so he won't be able to attend. We really appreciate the invitation and your interest in having him join everyone at the AFPM Meeting.

Thank you again and have a great rest of your week.

Izzy

From: Aaron Ringel <ARingel@afpm.org>
Sent: Tuesday, February 4, 2025 1:37 PM
To: Lamanna, Isabelle <Isabelle.Lamanna@hq.doe.gov>
Cc: Fitzsimmons, Alexander <alexander.fitzsimmons@hq.doe.gov>; Hebert, Ashley <ashley.hebert@hq.doe.gov>; Sofia Tran <STran@afpm.org>
Subject: [EXTERNAL] RE: AFPM meeting request for Secretary Wright

Hi Izzy, appreciate you reaching out! Will get to work on the meeting request form and get it back to you asap. Looping in Chet's executive assistant Sofia Tran on this email as well.

Thanks for your help in getting this meeting scheduled and be in touch soon!

Best,
Aaron

Aaron Ringel
Vice President
Government Relations

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From: Lamanna, Isabelle <Isabelle.Lamanna@hq.doe.gov>
Sent: Tuesday, February 4, 2025 12:00 PM
To: Aaron Ringel <ARingel@afpm.org>
Cc: Fitzsimmons, Alexander <alexander.fitzsimmons@hq.doe.gov>; Hebert, Ashley <ashley.hebert@hq.doe.gov>
Subject: RE: AFPM meeting request for Secretary Wright

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EXTERNAL MESSAGE: This email originated outside of our company.

Hi Aaron!

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We look forward to hearing from you. Thanks so much!

Izzy Lamanna

From: Aaron Ringel <ARingel@afpm.org>
Sent: Monday, February 3, 2025 11:43 AM
To: Fitzsimmons, Alexander <alexander.fitzsimmons@hq.doe.gov>
Subject: [EXTERNAL] AFPM meeting request for Secretary Wright

Alex,

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Understanding the Secretary's busy schedule, we stand ready to work with your staff to set up a time for them to meet at your earliest convenience. I'm looping in Chet's Executive Assistant Sofia Tran as well. Please feel free to reach out with any questions.

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From: Aaron Ringel
Sent: Mon, 23 Jun 2025 18:34:48 +0000
To: Fitzsimmons, Alexander
Cc: Gunnulfsen, Jeff; Grissom, Sussan
Subject: [EXTERNAL] AFPM meeting request re: Hurricane Season and Refined Products

Alex,

Congratulations on your new position heading up CESER over at DOE! I wanted to see if you or your senior staff might have time in the next few weeks to meet with Jeff Gunnulfsen (AVP, Security & Risk Management) and Susan Grissom (VP/Chief Industry Analyst) on our team about the important work and role AFPM plays during the annual U.S. hurricane season.

Please let me know what your availability might look like, happy to work around you schedule to get a time on the calendar. Let me know if there is any additional info I can pass along in advance as well.

Look forward to re-connecting!

Aaron

Aaron Ringel
Vice President
Government Relations

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